

**Explanatory Memorandum**  
**to the Decision of the Management Committee of the Office of the**  
**Body of European Regulators for Electronic Communications**  
**(BEREC Office) on the establishment of a Contract Agent Post in**  
**Budget and Finance**  
**(MC/2016/09)**

12 August 2016

The BEREC Office is an Agency of the EU, established with the objective of providing administrative and professional support to the Body of European Regulators for Electronic Communications (BEREC). BEREC contributes to the development and better functioning of the internal market for electronic communications networks and services. BEREC and the BEREC Office were established by Regulation (EC) No 1211/2009 of the European Parliament and of the Council of 25 November 2009.

After the first years of its operation BEREC has increased its demands for support from the BEREC Office. The amended Roaming Regulation (in 2012) and the recently adopted Telecoms Single Market Regulation (Regulation (EU) 2015/2120<sup>1</sup>) also assigned further tasks to the BEREC. The regulatory framework for electronic communications is subject to a review within the Digital Single Market Initiative<sup>2</sup>, which generates additional requests for contributions from BEREC.

These developments lead to an increase in the workload for the BEREC Office, even without amending the BEREC Regulation, especially for the Programme Management Unit, which is involved directly in provision of support to the BEREC Expert Working Groups.

Currently the staff members of the Programme Management Unit are also involved in all the financial transactions necessary to support the activities of BEREC Expert Working Groups. It has been proved that the staff members of Programme Management Unit are neither able to take over additional workload nor to perform their tasks as financial actors within the deadlines envisaged in the EU Financial Regulation.

Therefore, with the objective to limit as far as possible the work of the Programme Management Unit staff to core activities directly related to supporting the BEREC Expert Working Groups, the current Decision proposes the establishment of a new Contact Agent post with budget and financial responsibilities, who could take over a part of the ancillary workload from some of the financial actors in Programme Management Unit, i.e. from the Financial Initiating Agents.

The analysis of the budget execution of the BEREC Office Budget Title 1 'Staff' for the last several financial years demonstrates that the establishment of such a Contract Agent post could be done within the limits of the appropriations authorised for staff expenditure and will not require the allocation of additional appropriations.

The current Decision enters into force on the day of its adoption and amends the BEREC Office Multi-Annual Staff Policy Plan 2016-2018 (MC (15) 04, Table 2.1.) and the BEREC Office Budget for 2016 (MC (15) 134, Table 6).

---

<sup>1</sup> OJ L 310, 26.11.2015, pp. 1–18.

<sup>2</sup> COM(2015) 0192 final Communication from the Commission to the European Parliament, the Council, the European Economic and Social Committee and the Committee of the Regions: A Digital Single Market Strategy for Europe. 06.05.2015, <http://eur-lex.europa.eu/legal-content/EN/TXT/?uri=celex%3A52015DC0192>