

Brussels, 27.9.2017
C(2017) 5323 final

COMMISSION DECISION

of 27.9.2017

**on the general provisions for implementing Articles 11, 12 and 13 of Annex VII to the
Staff Regulations of Officials (mission expenses) and on authorised travel**

Guide to missions and authorised travel

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on the general provisions for implementing Articles 11, 12 and 13 of Annex VII to the Staff Regulations of Officials (mission expenses) and on authorised travel

Guide to missions and authorised travel

THE EUROPEAN COMMISSION,

Having regard to the Treaty on the Functioning of the European Union,

Having regard to the Staff Regulations of Officials of the European Union and the Conditions of Employment of Other Servants as laid down by Council Regulation (EEC, Euratom, ECSC) No 259/68¹, and in particular Articles 11, 12 and 13 of Annex VII thereto,

Having regard to the opinion of the Staff Committee,

After consulting the Staff Regulations Committee,

Whereas:

- (1) The rules on missions laid down in Commission Decision C(2008) 6215 must be adapted. In particular, it is necessary to adopt rules on authorised travel which does not constitute a mission within the meaning of the Staff Regulations but which nevertheless entails certain entitlements for staff.
- (2) In the interests of clarity and legal consistency, Commission Decision C(2008) 6215 is replaced by this Decision,

HAS DECIDED AS FOLLOWS:

Article 1 - Guide to missions and authorised travel

The new Guide to missions and authorised travel contained in the Annex is hereby approved.

Article 2 - Rendez-vous clause

By 30 June 2018 at the latest, the application of the provisions in this Guide concerning daily subsistence allowances will be assessed and if necessary corrective measures may be taken. The staff representatives will be able to provide any information they consider useful for carrying out that assessment.

At the same time, the staff representatives may also submit their comments on the travel management procedure with the future service provider, framework contract No PMO2/PR/2013/001 concluded with Global Business Travel SPRL (in a consortium with UVET Global Business Travel SpA in the case of Italy) expiring on 31 March 2019.

¹ OJ L 56, 4.3.1968, p.1.

Article 3 - Transitional provision

The provisions of the Guide concerning the perimeter marking the area surrounding the place of employment in the case of Brussels shall apply to Commission drivers, as referred to in Commission Decision C(2004) 1318 of 7 April 2004 on the duties of Commission drivers, only from the end of a transitional period of two and a half years starting from the date on which the said perimeter is defined by DG HR.

Article 4 – Final provisions

1. Commission Decision C(2008) 6215 is hereby repealed.
2. This Decision shall enter into force on the day following its adoption. It shall take effect six months after its adoption.

Done at Brussels, 27.9.2017

*For the Commission
Günther OETTINGER
Member of the Commission*