

**Explanatory Memorandum
to the Decision of the Management Committee of the Office of the
Body of European Regulators for Electronic Communications
(BEREC Office) on the designation of two Reporting Officers to
appraise the Administrative Manager of the BEREC Office
(MC/2017/05)**

6 October 2017

The BEREC Office is an Agency of the EU, established with the objective of providing administrative and professional support to the Body of European Regulators for Electronic Communications (BEREC). BEREC contributes to the development and better functioning of the internal market for electronic communications networks and services. BEREC and the BEREC Office were established by [Regulation \(EC\) No 1211/2009 of the European Parliament and of the Council of 25 November 2009](#).

The Administrative Manager of the BEREC Office is subject to an annual appraisal exercise for the reference period from 1 January to 31 December 2017. The objective of the annual appraisal is to assess the efficiency, the competencies and the aspect of conduct in the service of the jobholder.

According to [Decision MC \(10\) 26](#) the Management Committee has to designate at least two reporting officers from among the Vice-Chairs in order to carry out the appraisal of the jobholder; the reporting officers however cannot be designated to any other functions within the appraisal procedure of the Administrative Manager.

Therefore, at its [32nd Plenary Meeting \(6 October 2017, Bucharest\)](#), the Management Committee appointed as reporting officers the Vice-Chairs from BNetzA and Ofcom.

The appeal assessor is the Chair of the Management Committee.
