

27 January 2014

# Draft Agenda

## BEREC 2014 First Contact Network (CN) Meeting

*6-7 February 2014, Riga (Latvia)*

Hosted by the [Latvian Public Utilities Commission](#) - SPRK,  
in cooperation with the BEREC Office.

### 1. Opening of the meeting and adoption of the agenda

Document(s)	BEREC CN (14) 01    Draft BEREC CN Agenda
Introduction by	BEREC CN Chair
Action requested	To agree on the agenda and identify any points to be raised under AOB

### 2. Information by the Chair – oral update

Document(s)	No document
Introduction by	BEREC CN Chair
Action requested	To take note

### 3. Information by the BEREC Office

Document(s)	BEREC CN (14) 02    Contact lists pack BEREC CN (14) 03    BEREC Work Programme (WP) 2014 status update BEREC CN (14) 04    Report on the recent Article 7/7a Phase II cases
Introduction by	BEREC Office Administrative Manager
Action requested	To take note

### 4. Expert Working Groups (EWGs) for the implementation of the BEREC 2014 WP

Document(s)	BEREC CN (14) 05    Draft Decision amending Decision BoR/2013/2 on the establishment of EWGs for the implementation of the 2014 BEREC WP Issues related to resource commitment for 2014 (oral update)
Introduction by	BEREC CN Chair
Action requested	To discuss and pass on to the BoR for approval for publication (the decision) / for consideration and decision on the way forward (the issue related to resource commitment)

## **5. Oral overview of the recent developments on the Telecoms Single Market (TSM) initiative**

<b>Document(s)</b>	No document
<b>Introduction by</b>	TSM Ad Hoc EWG Chair (AGCOM)
<b>Action requested</b>	To discuss and pass on to the BoR for consideration and guidance

## **6. Oral up-date in relation to the review of the Commission Recommendation on relevant markets**

<b>Document(s)</b>	No document
<b>Introduction by</b>	Market and Economic Analysis EWG Chairs (CNMC/ARCEP)
<b>Action requested</b>	To discuss and to pass on to the BoR for consideration and guidance

## **7. Net Neutrality (NN) - monitoring quality of Internet access services in the context of NN**

<b>Document(s)</b>	BEREC CN (14) 06 Draft BEREC Report on monitoring quality of Internet access services in the context of NN
<b>Introduction by</b>	NN EWG Chairs (NPT/ARCEP)
<b>Action requested</b>	To discuss and pass on to the BoR for approval for public consultation

## **8. International Roaming (IR)**

### **8.1. BEREC internal procedure on the application of Regulation (EU) No 531/2012**

<b>Document(s)</b>	BEREC CN (14) 07 Draft BEREC procedure to solve questions and share information among NRAs on the application of Regulation (EU) No 531/2012
<b>Introduction by</b>	IR EWG Chairs (CNMC/RTR)
<b>Action requested</b>	To discuss and pass on to the BoR for approval for internal use

### **8.2. IR benchmarking**

<b>Document(s)</b>	BEREC CN (14) 08 Draft International Roaming BEREC Benchmark Data Report April – September 2013
<b>Introduction by</b>	IR EWG Chairs (CNMC/RTR)
<b>Action requested</b>	To discuss and pass on to the BoR for approval for publication

## **9. Next Generation Network (NGN) - BEREC internal report**

Document(s)	BEREC CN (14) 09 Draft BEREC internal report “Layer 2 Wholesale Access Products in the European Union”
Introduction by	Drafting Leader (RTR)
Action requested	To discuss and pass on to the BoR for approval for internal use

## **10. 2013 BEREC annual reports**

Document(s)	BEREC CN (14) 10 Outline of the annual report on developments in the electronic communications sector in 2013 and annual report on the activities of BEREC in 2013
Introduction by	Representative of the BEREC Office
Action requested	To take note and pass on to the BoR for approval

## **11. Communication activities 2014**

Document(s)	BEREC CN (14) 11 Draft BEREC Communication Plan and a strategy for 2014
Introduction by	BEREC Office Communication Officer
Action requested	To discuss and to pass it on to the BoR for approval for publication

## **12. BEREC international activities – cooperation with EMERG**

Document(s)	BEREC CN (14) 12 Draft Memorandum of Understanding on cooperation between BEREC and EMERG
Introduction by	Representative of the BEREC Vice-chair (ANACOM)
Action requested	To discuss and pass on to the BoR for approval for signature

## **13. BEREC workshops in 2014**

Document(s)	BEREC CN (14) 13 Overview of BEREC workshops in 2014
Introduction by	BEREC CN Chair
Action requested	To discuss and pass on to the BoR for guidance

#### **14. Guidelines on organising and hosting high-level BEREC events**

<b>Document(s)</b>	BEREC CN (14) 14 Draft Guidelines for organising and hosting high-level BEREC events
<b>Introduction by</b>	BEREC Office Administrative Manager
<b>Action requested</b>	To discuss and to pass on to the BoR for approval for publication

#### **15. Information by the Commission**

<b>Document(s)</b>	No document
<b>Introduction by</b>	Commission representative
<b>Action requested</b>	To take note and pass on to the BoR for information

#### **16. Outcome of the work of the BEREC Office Task Force**

<b>Document(s)</b>	BEREC CN (14) 15 Report on the outcome of the work of the BEREC Office Task Force
<b>Introduction by</b>	BEREC Office Task Force Chair (PTS)
<b>Action requested</b>	To take note and pass on to the MC for consideration

#### **17. Establishment of a Supervision Group (SG) for BEREC Office**

<b>Document(s)</b>	BEREC CN (14) 16 Establishment of a SG for BEREC Office
<b>Introduction by</b>	BEREC Office Task Force Chair (PTS)
<b>Action requested</b>	To discuss and pass on to the MC for agreement

#### **18. BEREC Office Budget and Financial Issues**

##### **18.1. Report on budgetary and financial management for 2013**

<b>Document(s)</b>	BEREC CN (14) 17 Report on budgetary and financial management for 2013
<b>Introduction by</b>	BEREC Office Administrative Manager
<b>Action requested</b>	To take note and pass on to the MC for consideration

## **18.2. BEREC Office budget for 2015**

<b>Document(s)</b>	BEREC CN (14) 18 Preliminary draft Budget of the BEREC Office for 2015
<b>Introduction by</b>	BEREC Office Administrative Manager
<b>Action requested</b>	To discuss and to submit it to the MC for approval for submission to the Commission

## **19. BEREC Office Staff Policy**

### **19.1. Up-date on the recent development in the BEREC Office Staff Policy, including the recently approved new staff implementing rules and draft Multi-annual Staff Policy Plan (MSPP) for 2015-2017**

<b>Document(s)</b>	No document
<b>Introduction by</b>	BEREC Office Administrative Manager
<b>Action requested</b>	To take note and pass it on to the MC for information

### **19.2. General implementing provisions regarding the engagement and the use of Temporary Agents (TA) at the BEREC Office**

<b>Document(s)</b>	BEREC CN (14) 19 Draft MC Decision on the general implementing provisions on the procedure governing the engagement and the use of TA at the BEREC Office
<b>Introduction by</b>	BEREC Office Administrative Manager
<b>Action requested</b>	To take note and pass it on to the MC for consideration

### **19.3. Amendment to Decision MC (10) 38 on the delegation of staff powers to the Administrative Manager of the BEREC Office**

<b>Document(s)</b>	BEREC CN (14) 20 Draft Decision amending Decision MC (10) 38 on the delegation of staff powers to the Administrative Manager of the BEREC Office
<b>Introduction by</b>	BEREC Office Administrative Manager
<b>Action requested</b>	To discuss and submit to the MC for approval for publication and implementation

### **19.4. Oral up-date on the appointment of the BEREC Office Administrative Manager**

<b>Document(s)</b>	No document
<b>Introduction by</b>	Representative of the BEREC Vice-chair (ANACOM)
<b>Action requested</b>	To take note and pass it on to the MC for information

## 20. Oral up-date on recent procurements

Document(s)	No document
Introduction by	BEREC Office Administrative Manager
Action requested	To take note and to pass it on to the MC for information

## 21. AOB

### 21.1. Coordinated BEREC input to the EG3-Taskforce on smart grid

Document(s)	No document
Introduction by	Representative of BNetzA
Action requested	To discuss the elaboration of coordinated BEREC input to the EG3-Taskforce on smart grid

### 21.2. Next BoR and MC meeting and workshop on relevant markets (Stockholm, 26-28 February 2014)

Document(s)	BEREC CN (14) 21     Draft agenda of the 18 <sup>th</sup> meeting of the BoR BEREC CN (14) 22     Draft agenda of the 18 <sup>th</sup> meeting of the MC
Introduction by	BEREC CN Chair
Action requested	To take note

### 21.3. Information by ANACOM on the next CN meeting (15-16 May 2014, Lisbon)

Document(s)	No document
Introduction by	Representative of the meeting host (ANACOM)
Action requested	To take note

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