

Curriculum vitae



Personal Information	
Name/Surname	Sitar Denis
Date of birth	April 5, 1985
Place of residence	no. 20, Mugurel str., Ciorescu village, Chisinau municipality
E-mail	denis.sitari777@gmail.com
Phone number	(+373) 79 966 643
Civil Status	Married, two children
Professional experience	
Timeframe	2023 –present.
Job Title	Head of the Legal, Authorization and Control Department
Employer/Institution	NATIONAL REGULATORY AGENCY FOR ELECTRONIC COMMUNICATIONS AND INFORMATION TECHNOLOGY (ANRCETI)
Job Responsibilities	<ul style="list-style-type: none"> - Ensuring the representation/defending ANRCETI in legal proceedings in courts and other extrajudicial bodies; - Ensuring the examination of petitions and complaints related to the scope of the Legal, Authorization and Control Department, within the established procedures and deadlines; - Drafting and refining regulatory documents in the fields of electronic communications, postal communications, and information technology, in accordance with the relevant legislation; - Reviewing and providing expertise on draft legislative acts; - Developing legislation, normative acts, and regulations related to the areas regulated by ANRCETI; - Ensuring the implementation of procedures related to the general authorization regime in electronic and postal communications, as well as procedures for licensing the state's limited resources (radio frequencies and numbering resources), and for authorizing radiocommunication stations; - Monitoring compliance by service providers with the relevant legislative acts, normative documents, and ANRCETI regulations in the areas of its competence, and preparing reports on monitoring results; - Conducting inspections to verify compliance with the laws and ANRCETI regulations governing activities within its areas of competence, as well as the conditions of general authorization and licenses issued by ANRCETI; - Overseeing the procedures for examination of applications for issuance of permits, authorizations, licenses, for the use of frequencies and/or numbering resources; - Identifying contraventions in ANRCETI regulated areas, preparing contravention reports, and applying sanctions to the offenders;

	<ul style="list-style-type: none"> - Reviewing petitions received by ANRCETI from users of electronic and postal communication services; - Providing legal, informational support, and recommendations, upon request, to defend legitimate rights and interests of users of electronic and postal communication services; - Providing full legal assistance to the authority in the field of public procurement (Deputy Chair of the Working Group).
Timeframe	2019 – 2022
Job Title	Head of the Control and Legal Assistance Department
Employer/Institution	NATIONAL REGULATORY AGENCY FOR ELECTRONIC COMMUNICATIONS AND INFORMATION TECHNOLOGY (ANRCETI)
Job Responsibilities	<ul style="list-style-type: none"> - Monitoring compliance by service providers with the provisions of legislative acts, normative documents and ANRCETI regulations in the areas within its competence, and preparing reports on monitoring results; - Conducting inspections to verify compliance with the laws and ANRCETI regulations governing activities within its areas of competence, as well as the conditions of general authorization and licenses issued by ANRCETI; - Conducting inspections to ensure compliance with legislative and normative acts, as well as ANRCETI regulations regarding occupational health and safety; - Identifying contraventions in ANRCETI regulated areas, preparing contravention reports and applying sanctions to offenders; - Participating in the examination of contravention cases in court; - Examining petitions received by ANRCETI from users of electronic and postal communication services; - Providing, upon request, legal support, information, and recommendations on matters concerning protection of legitimate rights and interests of users of electronic and postal communication services; - Providing full legal assistance to the authority in the field of public procurement (Deputy Chair of the Working Group).
Timeframe	2018 - 2019
Job Title	Senior Inspector in the Market Supervision Department
Employer/Institution	ANRCETI
Job Responsibilities	<ul style="list-style-type: none"> - Monitoring compliance by service providers with the relevant legislative and normative acts, ANRCETI regulations in areas under its competence; - Conducting inspections to ensure compliance with legislative and normative acts, as well as ANRCETI regulations regarding activities within its competence, conditions of general authorization and licenses issued by ANRCETI; - Conducting inspections to ensure compliance with legislative, normative acts and ANRCETI regulations regarding occupational health and safety; - Identifying contraventions in ANRCETI regulated areas, preparing contravention reports and applying sanctions to offenders; - Participating in examination of contravention cases in court; - Reviewing petitions received by ANRCETI from users of electronic and postal communication services;

	<ul style="list-style-type: none"> - Providing, upon request, legal support, information, and recommendations regarding the protection of legitimate rights and interests of users of electronic and postal communication services.
Timeframe	2016 - 2018
Job Title	Head of the Monitoring and Control Service within the Monitoring and Control Department
Employer/Institution	ANRCETI
Job Responsibilities	<ul style="list-style-type: none"> - Monitoring compliance by service providers with the provisions of legislative and normative acts, ANRCETI regulations in areas within its competence and preparing reports on monitoring results; - Conducting inspections to verify compliance with the provisions of laws, other normative acts, ANRCETI regulations concerning activities within its competence, general authorization conditions, conditions of licenses issued by ANRCETI; - Conducting inspections to ensure compliance with legislative, normative acts, ANRCETI regulations regarding occupational health and safety; identifying violations within ANRCETI regulated areas, preparing contravention reports, and applying sanctions to offenders; - Participating in the examination of contravention cases in court; - Examination of petitions received by ANRCETI from users of electronic and postal communication services; providing, upon request, legal support, information, and recommendations on matters concerning the protection of the legitimate rights and interests of users of electronic and postal communication services; - Providing full legal assistance to the institution in the field of public procurement (Secretary of the Working Group).
Timeframe	2016
Job Title	Senior Specialist Monitoring and Control Service within the Monitoring and Control Department
Employer/Institution	ANRCETI
Job Responsibilities	<ul style="list-style-type: none"> - Monitoring compliance by service providers with the provisions of legislative and normative acts, ANRCETI regulations in areas within its competence and preparing reports on monitoring results; - Conducting inspections to verify compliance with the provisions of laws, other normative acts, ANRCETI regulations concerning activities within its competence, general authorization conditions, conditions of licenses issued by ANRCETI; - Conducting inspections to ensure compliance with legislative, normative acts, and ANRCETI regulations regarding occupational health and safety; identifying contraventions within ANRCETI regulated areas, preparing contravention reports, and applying sanctions to offenders; - Participating in the examination of contravention cases in court; - Reviewing petitions received by ANRCETI from users of electronic and postal communication services; - Providing, upon request, legal support, information, and recommendations on matters concerning the protection of legitimate

	rights and interests of users of electronic and postal communication services;
Timeframe	2014 - 2016
Job Title	Coordinating Specialist, User Protection Service within the Monitoring and Control Department
Employer/Institution	ANRCETI
Job Responsibilities	<ul style="list-style-type: none"> - Monitoring compliance by service providers with the provisions of legislative and normative acts, ANRCETI regulations in areas within its competence and preparing reports on monitoring results; - Conducting inspections to verify compliance with the provisions of laws, other normative acts, ANRCETI regulations concerning activities within its competence, general authorization conditions, and the conditions of licenses issued by ANRCETI; - Conducting inspections to ensure compliance with legislative, normative acts, and ANRCETI regulations regarding occupational health and safety; - Identifying contraventions within ANRCETI regulated areas, preparing contravention reports, and applying sanctions to offenders; - Participating in the examination of contravention cases in court; - Reviewing petitions received by ANRCETI from users of electronic and postal communication services; - Providing, upon request, legal support, information, and recommendations on matters concerning the protection of legitimate rights and interests of users of electronic and postal communication services;
Timeframe	2013 - 2014
Job Title	Senior Lawyer
Employer/Institution	STARNET LLC
Job Responsibilities	<ul style="list-style-type: none"> - Representation of the interests of 7 companies within StarNet Group courts, criminal investigations, public and private authorities; participation in the drafting, modification, termination, and enforcement of employment contracts and civil law contracts, as well as approval of such contracts; - Preparation of materials related to offenses committed by employees of the companies in StarNet Group, for submission to courts and other legal authorities, and taking measures to compensate for the incurred damages; - Review and preparation of responses to petitions received by the companies in the StarNet Group from consumers, legal entities and individuals, law enforcement and regulatory bodies; - Providing comprehensive legal assistance to the companies in the StarNet Group.
Timeframe	2013
Job Title	Director of Logistics Department
Employer/Institution	STATE COMPANY POȘTA MOLDOVEI

Job Responsibilities	<ul style="list-style-type: none"> - Organizing technical operation activities of the company subdivisions. Ensuring the proper use, maintenance, and rational utilization of the company's assets. Organizing the national postal transportation network, developing postal routes for the national network; - Coordinating all investment and major repairs activities within SC POȘTA MOLDOVE; - Ensuring the organization, negotiation, and development of contracts and agreements related to the procurement of goods, services, and execution of works. Organizing the procurement of goods, services, and materials. Preparing and drafting rental contracts, loan agreements, and additional agreements, as well as their proper registration and approval; - Studying and developing instructions, regulations, and normative documents regarding the organization of postal communications; - Active participation in public procurement activities (member of the Working Group).
Timeframe	2008 - 2013
Job Title	Senior Legal Advisor in the Legal Department
Employer/Institution	STATE REGISTRATION CHAMBER
Job Responsibilities	<ul style="list-style-type: none"> - Representation of the Chamber's interests in courts; - Participation in drafting, modification, termination, and enforcement of employment contracts and civil law contracts, as well as the approval of such contracts; - Preparation of materials related to offenses committed by the Chamber's officials, for submission to court and other legal authorities, and taking measures to compensate for the incurred damages; - Verification of legal compliance of the registration of companies and organizations, modifications and additions to incorporation documents, changes to the data recorded in the State Register, and deregistration of companies and organizations from the State Register; - Comprehensive legal assistance to the institution in the field of public procurement (Secretary of the Working Group).
Education and development	
Timeframe	2023 – present
Educational Institution	DUNAREA DE JOS UNIVERSITY OF GALAȚI, ROMANIA
Faculty/Specialization	Master's Program in Interinstitutional Communication
Timeframe	2017 – 2021
Educational Institution	EUROPEAN STUDIES UNIVERSITY OF MOLDOVA
Faculty/Specialization	Faculty of Economic Sciences, specialization in Finance and Banking
Timeframe	2009 – 2011
Educational Institution	STATE UNIVERSITY OF MOLDOVA
Faculty/Specialization	Faculty of Law, specialization Civil Law, Master of Law Degree

Timeframe	2003 – 2007
Educational Institution	STATE UNIVERSITY OF MOLDOVA
Faculty/Specialization	Faculty of Law, specialization in Economic Law, Bachelor of Law.
Personal Skills and Competencies	
Languages	<ul style="list-style-type: none">- English - Writing, Speaking, Reading – „Good” level;- Russian - Writing, Speaking, Reading – „Very good” level.
Computer Skills:	<ul style="list-style-type: none">- MS Windows and other operation systems – “Advanced” Level- Office applications (Excel, Word, Outlook, Access) “Advanced” Level
Personal Abilities	<ul style="list-style-type: none">- Responsibility;- Stress resilience, dynamism, openness;- Integrity and fairness;- Teamwork and individual work skills;- Analytical thinking;- Strong organizational and time-management skills;- Strong communication skills;- Conflict resolution and quick problem-solving abilities;- Ability to learn new things and develop new professional skills.
Driving licenses	<ul style="list-style-type: none">- Categories B, C;- Driving skills – professional level.