

## PERSONAL INFORMATION

Nazim Rahimi

JOB APPLIED FOR  
POSITION  
PREFERRED JOB  
STUDIES APPLIED FOR

**Chairman of the Board, ARKEP**

## WORK EXPERIENCE

1 Feb – 27 May 2021

**Head of Sector for Postal Services**

Regulatory Authority of Electronic and Postal Communications (ARKEP), Prishtina (Kosovo)

Coordinating, planning, organizing, supervising, directing and controlling the activities and work of the postal sector; implementation of the Annual Plan. Responsible for implementation of normative acts related to: Universal Postal Services, quality of services, general authorizations, dispute resolution between operators or operators and costumers, clearance of customer complaints, etc.

1 Jul 2003 – 1 Feb 2021

**Head of Postal and Infrastructural Sector**

Ministry of Infrastructure and Post-Telecommunication, Prishtina (Kosovo)

Planning, organising, monitoring and controlling the activities of postal operators, licensing of postal operators, postal infrastructure and postage stamps.

1 Sep 2001 – 1 Jul 2003

**High School Professor**

In the technical high school “28 Nëntori” in Prishtina, teaching on the subject of Post and Telecommunication.

## EDUCATION AND TRAINING

29 Aug – 31 Aug 2007

**Advanced Project Managements**

MDA – Advanced Management Training, Durrës (Albania)

Workshop and training for advanced project controlling and planning. Understanding the factors which lead a project toward success or failure, project risk management and planning.

29 Nov 2007 – 2 Dec 2007

**IPA- Basic Budgeting and Budgetary Control**

Basic Budgetary Planning and Budgetary Control, Prishtina (Kosovo)

18 Sep 2012 – 20 Sep 2012

**World Postal Business Forum & Post Expo and Conferences in ass. with UPU**

Delivering the Future of Postal Technology, Expo and Conference, Brussels, (Belgium)

Conference on new models for a sustainable postal sector, special introductory session on e-commerce, new strategies for a sustainable future, integrating business into the digital future, mobile data and connectivity, moving mail and logistics handling mail and parcels, efficient digital and physical convergence, last mile delivery, the post office reinvented, etc.

20 May 2015 – 25 May 2012 **Mastering European Postal Regulation**

Cullen International SA, Brussels (Belgium)

Classes on the topic of US postal regulation and obligation, scope, directives, e-commerce and consumer protection. The class covered the key regulatory issues affecting the sector, cleared the overview of regulatory concepts, issues, and developments in the postal sector. It further explained the concept of universal service predominant in postal regulation and how this concept has developed over time. Lectures on the competition in the postal sector, the importance of labour regulation in the postal sector, e-commerce, the application of competition law in the sector were also included.

26 Jun 2014 – 27 Jun 2014 **Managing the PR with the Media and Public**

Centre for Strategic and Social Research (STRAS) and Albanian Institute of Public Relations (AIPR), Durrës (Albania)

Workshop on effective communication, communication strategy creation, effective implementation of communication plans, networking and reputation building, crisis management, leadership.

27 Sep 2015 – 30 Sep 2015 **ITU Regional Conference, Info Fest**

Expanding Broadband Access and Adaptation, Budva (Montenegro)

Training in broadband development and policies, national trends and experiences in the development of broadband access, technologies - trends, investments, challenges and opportunities. Lectures on the challenges in the field of protection of user rights and adaptation of broadband access (quality of services, protection of user rights, network neutrality, OTT services) and broadband drivers.

11 Apr 2016 – 12 Apr 2016 **ITU Regional Conference for Europe Broadband Services and Infrastructure Mapping**

Broadband Services and Infrastructure Mapping, Development on Communication Technology, Warsaw (Poland)

Training Conference on Broadband Mapping and Mobile Broadband QoS aspects in EU, Digital Agenda targets.

26 Sep 2017 – 28 Sep 2017

**World Postal Business Forum & Post Expo and Conferences in Ass. With UPU,**

World Postal Forum and Post Expo and Conference, Geneva (Switzerland)

Conference on e-commerce, technology, the postal network and World Postal Business Forum.

15 May 2019 – 20 May 2019

**Expert Mission and Workshop on US Regulation**

TAIEX - Expert Mission on UPS, Vilnius (Lituania)

Workshop on Universal Postal Service, regulation of the activities of postal service providers, price regulation of the universal postal service, activities of the European Regulators Group for Postal Services (ERGP). Thorough lessons on quality of Universal Postal Service and its network, as well as access to the postal network. Development of deeper insight on the protection of interests of the postal service customers, market research of postal services and its trends.

22 Jan 2021 – 29 Jan 2021

**Expert Mission on regulation on cost accounting and calculation of net cost**

TAIEX Expert Mission on regulation, cost accounting and net cost calculation for the US, Prishtina (Kosovo)

Training on the Communication Regulatory Authority, its main functions and activities. Presentation of Directive 97/67/EC (with amendments) provisions on net calculation, cost accounting, evaluation of the present cost accounting system of the universal service, identification of the structure of the legal acts to be drafted, suggestion on the draft rules regulating calculation of net cost.

1 Oct 1987 – 20 Dec 1993

**Faculty of Engineering**

University of Zagreb, Zagreb (Croatia)

Master in Engineering, Graduated Engineer  
Branch: Post and Telecommunication Engineering.

**PERSONAL SKILLS**

Mother tongue(s)

Albanian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	B1	B1	B1
Replace with name of language certificate. Enter level if known.					
German	C1	C1	C1	C1	C1
Replace with name of language certificate. Enter level if known.					
Serbian	C1	C1	C1	C1	C1
Replace with name of language certificate. Enter level if known.					

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user  
Common European Framework of Reference for Languages

Communication skills

Good communication skills gained through experience as head of units, working as lecturer in college and high school, also through the experience in multicultural environments including trainings from international organizations.

Organisational / managerial skills

Good organisational and managerial skills developed through many years of experience as a head of the postal and infrastructural sector in MIPT, as well as the head of postal services in ARKEP.

Job-related skills	Good adaptability and problem-solving skills developed by fulfilling various tasks throughout the career. Good sense of teamwork and collaboration in projects, strong work-ethics reached by years of experience.
Computer skills	Good command in MS Office tools such as Word, Excel and Power Point obtained through training and work; basic knowledge of Apple Mac OS.
Driving licence	▪ AM, A1, A2, B, BE