

Action required by the MC

To agree on the selection procedure, to appoint the Selection Panel and to approve the draft vacancy notices.

4. Staff implementing rules of the BEREC Office

Draft decision on middle management staff **MC (10) 22**

Draft general Implementing provisions on the procedure governing the engagement and the use of temporary agents at the BEREC Office **MC (10) 23**

Draft general implementing provisions on the procedures governing the engagement and the use of contract staff **MC (10) 24**

Draft decision on the appraisal of the Administrative Manager **MC (10) 26**

Draft decision on the adoption of implementing rules to the staff regulations **MC (10) 27**

Background

Following exchanges between the Commission and the Implementation Team, the Head of the IMT will present the staff implementing rules applicable to the various categories of agents to be recruited in the BEREC Office.

Action required by the MC

To discuss, validate and transmit to the Commission for approval and subsequently final approval by the Management Committee.

5. Multi-annual staff policy plan (MSPP)

Background

Following fine-tuning changes which had to be made to comply with EU budgetary rules, the staff policy plan approved by the Management Committee has evolved and has been sent to the budgetary authority. **MC (10) 07 rev 2**

Action required by the MC

To take note.

6. Access to BEREC Office documents

Draft decision of the Management Committee regarding transparency and access to documents **MC (10) 28**

Background

AGCOM will present the draft decision of the MC regarding transparency and access to documents. A draft decision of a similar nature will be submitted for approval to the Board of Regulators.

Action required by the MC

To approve for publication.

7. BEREC website

Background

The IMT will circulate an information note to update the MC on the future BEREC website. **MC (10) 29**

Action required by the MC

To take note.

8. Service level agreements

Background

The Commission will provide an information note regarding the service level agreements offered by the Commission to the BEREC Office. **MC (10) 30**

Action required by the Management Committee

To take note and give mandate to the Implementation Team to finalise.

9. Financial rules and budgetary control system

Background

The Commission will provide an information note regarding the financial rules applicable to the BEREC Office. **MC (10) 31**

The IMT will provide a note concerning the adoption of the ABAC – budgetary control system. **MC (10) 32**

Action required by the Management Committee

To take note of the financial rules and to approve the adoption of the ABAC by the BEREC Office.

10.AOB

a) Next meeting of the Management Committee (OPTA)

Information on the meeting date and venue