# 3<sup>rd</sup> Meeting of the Management Committee Hosted by FICORA

# **Timing and location**

27 May 2010 9.00 am – 1.00 pm 2:30 – 3:30 pm Finlandia Hall Congress Center, HELSINKI, FINLAND

# **Conclusions**

## 1. Opening of the meeting and adoption of the agenda

Draft MC Agenda MC (10) 17

#### **Conclusions**

The agenda was adopted.

# 2. Hearings for the recruitment of the Administrative Manager of the BEREC Office

### **Background**

The candidates short-listed by the Selection Panel were interviewed by the Management Committee.

#### Conclusions

Mr. Ando Rehemaa was selected for appointment as Administrative Manager of the BEREC Office. The process for confirming Mr. Rehemaa as Administrative Manager will continue with a hearing before the ITRE Committee of the European Parliament after which the Parliament may issue a non-binding opinion.

## 3. Other recruitments for the BEREC Office

Draft vacancy notice Legal Officer position	MC (10) 19
Draft vacancy notice Human Resources Officer position	MC (10) 20
Draft vacancy notice Executive Support Officer position	MC (10) 21

## **Background**

The Commission proposed a recruitment procedure to be followed for the two posts advertised (Head of Administration and Finance and Financial Assistant). Three additional draft vacancy notices were also presented.

#### **Conclusions**

The selection procedure was agreed and the draft vacancy notices were adopted by the required majority.

# 4. Staff implementing rules of the BEREC Office

# **Background**

Following exchanges between the Commission and the Implementation Team, the Head of the IMT presented the staff implementing rules applicable to the various categories of agents to be recruited to the BEREC Office.

#### **Conclusions**

The Management Committee agreed to pass the submitted draft staff implementing rules to the Commission for approval, after which they will be adopted by the Management Committee.

## 5. Access to BEREC Office documents

Draft decision of the Management Committee regarding transparency and access to documents

MC (10) 28

# **Conclusions**

The decision was adopted for publication by the required majority.

# 6. Service level agreements

# **Background**

The Commission provided information regarding the service level agreements offered by the Commission to the BEREC Office.

#### **Conclusions**

The Management Committee took note.

# 7. Financial rules and budgetary control system

## Background

The Commission provided information regarding the financial rules applicable to the BEREC Office.

#### **Conclusions**

The Management Committee took note.

## 8. AOB

# a) Next meeting of the Management Committee (OPTA)

The next Plenary meeting will take place in Amsterdam on 30 September - 1 October.