

Draft Agenda
for the 14th Meeting of the Management Committee
of the BEREC Office

8 March 2013, Ljubljana (Slovenia)

Hosted by APEK

Location:	Grand Hotel Union Executive /Central Hotel Miklošičeva 1. 1000 Ljubljana
Date & Time:	8 March 2013, 11:00-12:15

11:00 Start of Meeting

1. Opening of the meeting and adoption of the agenda

Document(s)	MC (13) 13: Draft MC Agenda
Introduction by	BEREC Chair
Action requested	To agree on the agenda and identify any points to be raised under AOB

2. Approval of A-items

Document(s)	MC (13) XX: Draft MC Decision on the appraisal of BEREC Office Administrative Manager
Introduction by	BEREC Chair
Action requested	To approve the documents submitted as A-items

3. Incoming Chair 2014

3.1. Considerations on the way forward

Document(s)	No document
Introduction by	BEREC Chair
Action requested	To discuss the way forward

3.2. Revision of RoP

Document(s)	MC (13) XX: Revised MC Rules of Procedure
Introduction by	BEREC Chair
Action requested	To adopt revised RoP for implementation and publication

3.3. Decision for election of new Incoming Chair

Document(s)	MC(13) XX: Draft MC Decision, observing the need to elect new Incoming Chair 2014
Introduction by	BEREC Chair
Action requested	To adopt the decision for implementation and publication

3.4. Decision temporarily assigning HR responsibilities

Document(s)	MC(13) 08: Draft MC Decision, temporarily assigning the responsibility on the HR of the BEREC Office
Introduction by	BEREC Chair
Action requested	To adopt the decision for implementation and publication

4. BEREC Office Budget

4.1. BEREC Office Budget 2012

Document(s)	MC(13) 09: Preliminary budgetary statement of the BEREC Office for 2012
Introduction by	BEREC Office AM
Action requested	To take note

4.2. BEREC Office Budget 2013 and of expected modifications

Document(s)	MC(13) 11: Budget of the BEREC Office for 2013
Introduction	BEREC Office AM
Action requested	To approve for publication and implementation

4.3. Preliminary draft Budget of the BEREC Office for 2014

Document(s)	MC(13) 10: Preliminary draft Budget of the BEREC Office for 2014
Introduction by	BEREC Office AM
Action requested	To approve for submission to the Commission.

5. Amended BEREC Office Work Program 2013

Document(s)	MC(13) 12: Amended draft BEREC Office Work Program 2013
Introduction by	BEREC Office AM
Action requested	To approve for publication and implementation.

6. 2013 BEREC Office Staff Policy

Document(s)	No document
Introduction by	BEREC Office AM
Action requested	To take note

7. AOB

Information by EETT on the next MC meeting (6 and 7 June 2013, Athens, Greece)

Document(s)	No document
Introduction by	EETT Representative
Action required by GA	To take note

12:15 **End of Meeting**