

Draft Agenda

for the 21st meeting of the Management Committee (MC) of the BEREC Office

4-5 December 2014, Brussels (Belgium)

Hosted by the BEREC Office

1. Opening of the meeting and adoption of the agenda

Document(s)	MC (14) 130 Draft MC Agenda
Introduction by	BEREC Chair
Action requested	To agree on the agenda and identify any points to be raised under AOB.

2. List of the 'A' items

Document(s)	MC (14) 126 Information of the administrative complaints lodged on the basis of Article 90 (2) of the Staff Regulations and the Court proceedings brought before the Civil Service Tribunal by former staff member against BEREC Office MC (14) 127 Explanatory Note on transfers by Administrative Manager in BEREC Office Budget 2014 in July-September 2014
Introduction by	BEREC Chair
Action requested	To take note of the information provided.

3. Elections of Chair for 2016 and Vice-chairs for 2015

Document(s)	No document
Introduction by	BEREC Chair
Action requested	To agree on the election process and on the number of Vice Chairs for 2015 and to elect the BEREC Chair for 2016 and Vice-chairs for 2015.

4. BEREC Office operation in 2014 - status up-date on the functioning of the BEREC Office (key activities, budget execution and human resources)

Document(s)	MC (14) 128 BEREC Office Report on operation and budget execution January-September 2014
Introduction by	BEREC Office Administrative Manager
Action requested	To take note of the information provided in the light of the next agenda item.

5. Multiannual programming of the work of the BEREC Office

Document(s)	MC (14) 129 Draft BEREC Office Internal Programming Document with Multiannual Outlook 2016-2018
Introduction by	BEREC Office Administrative Manager
Action requested	To hold an orientation debate.

6. BEREC Office staff issues

Document(s)	MC (14) 131 Draft BEREC Office MC Decision to approve the establishment of a reserve list for the post of Financial and Accounting Assistant (TA – Grade AST3) of the BEREC Office (confidential)
Introduction by	BEREC Office Administrative Manager
Action requested	To approve the decision for publication and implementation.

7. AOB

Information on the next meeting of the BEREC Office MC (26-27 February 2015, Bern (Switzerland))

Document(s)	No document
Introduction by	Representative of the meeting host (BAKOM/ComCom)
Action requested	To take note
