

Draft Agenda

BEREC 2014 2nd Contact Network (CN) Meeting

15-16 May 2014, Lisbon (Portugal)

Hosted by the [Autoridade Nacional de Comunicações](#) – ANACOM

1. Opening of the meeting and adoption of the agenda

Document(s)	BEREC CN (14) 27 Draft BEREC CN Agenda
Introduction by	BEREC CN Chair
Action requested	To agree on the agenda and identify any points to be raised under “Any other businesses” (AOB).

2. Information by the Chair – oral update

Document(s)	BEREC CN (14) 28 Information on the recent electronic voting procedures
Introduction by	BEREC CN Chair
Action requested	To take note.

3. Information by the BEREC Office

Document(s)	BEREC CN (14) 29 Contact lists pack BEREC CN (14) 30 2014 BEREC Work Programme (WP) status update
Introduction by	BEREC Office Representative
Action requested	To take note.

4. Issues related to the 2014 BEREC WP

4.1. Draft project requirements document (PRD) for the Radio Spectrum Expert Working Group (EWG)

Document(s)	BEREC CN (14) 31 Draft PRD for the Radio Spectrum EWG
Introduction by	Representative of the Radio Spectrum EWG Chairs (AGCOM/PTS)
Action requested	To take note/discuss and to pass to the BoR for approval, if possible as an “A” item.

4.2. Oral up-date on the 2nd BEREC Stakeholder Forum meeting (16 October 2014, Brussels)

Document(s)	No documents
Introduction by	Representative of the BEREC Vice-Chair (FICORA)
Action requested	To discuss and to pass to the BoR for decision on the way forward.

5. Review of the BEREC medium term strategy outlook

Document(s)	No documents
Introduction by	Representative of the BEREC Vice-Chair (BIPT)
Action requested	To discuss and pass to the BoR for orientation debate.

6. Oral up-date on the BEREC EWG structure

Document(s)	No documents
Introduction by	Representative of the BEREC Vice-Chair (FICORA)
Action requested	To discuss and pass to the BoR for orientation debate.

7. Oral overview of the recent developments on the Telecoms Single Market (TSM) initiative

Document(s)	No documents
Introduction by	TSM Ad Hoc EWG Chair (AGCOM)
Action requested	To take note and pass to the BoR for information and guidance, if needed.

8. Outline of the BEREC 2015 WP

Document(s)	BEREC CN (14) 32 Outline of the 2015 BEREC WP
Introduction by	Incoming BEREC CN Chair (ANACOM)
Action requested	To discuss and pass to the BoR for discussion and decision on the way forward.

9. 2013 BEREC annual reports

Document(s)	BEREC CN (14) 33 Draft BEREC annual report on developments in the electronic communications sector in 2013 and annual report on the activities of BEREC in 2013
Introduction by	Representative of the 2013 BEREC Chair (EETT)/Representative of the BEREC Office
Action requested	To take note/to discuss and pass to the BoR for approval for publication, if possible as an "A" item.

10. Framework Implementation (FI)

10.1. Review of the BoR and MC Rules of Procedure

Document(s)	BEREC CN (14) 34 Review of the BoR Rules of Procedure BEREC CN (14) 35 Review of the Rules of Procedure - a background paper
Introduction by	FI EWG Chair (AGCOM)
Action requested	To discuss and pass to the BoR and MC for decision on the way forward.

10.2. Oral up-date on the capacity of the European National Regulatory Authorities (NRAs)

Document(s)	No documents
Introduction by	FI EWG Chair (AGCOM)
Action requested	To take note and pass to the BoR for consideration.

11. Market and Economic Analysis (MEA)

11.1. BEREC opinion on the revised Commission Recommendation on relevant markets

Document(s)	BEREC CN (14) 36 Draft BEREC opinion on the revised Commission Recommendation on relevant markets
Introduction by	MEA EWG Chairs (CNMC/ARCEP)
Action requested	To discuss and to pass to the BoR for approval for submission to the Commission and publication.

11.2. Review of the common position on geographical aspects of market analysis

Document(s)	BEREC CN (14) 37 Draft BEREC report on the public consultation of the revised common position on geographical aspects of market analysis (definition and remedies) BEREC CN (14) 38 Draft BEREC common position on geographical aspects of market analysis (definition and remedies)
Introduction by	MEA EWG Chairs (CNMC/ARCEP)
Action requested	To discuss and to pass to the BoR for approval for publication.

12. Benchmarking

Document(s)	BEREC CN (14) 39 Draft BEREC termination rates (TR) benchmark snapshot (as of January 2014) - integrated report on fixed, mobile and SMS TR BEREC CN (14) 40 Draft BEREC internal FTR report as of January 2014 BEREC CN (14) 41 Draft BEREC internal MTR report as of January 2014 BEREC CN (14) 42 Draft BEREC internal SMS TR report as of January 2014
Introduction by	Representative of the Benchmarking EWG Chair (CNMC)
Action requested	To take note/to discuss and to pass to the BoR for approval for publication (the snapshot) and for internal use (the internal reports), if possible as an "A" item.

13. BEREC Evaluation

Document(s)	BEREC CN (14) 43 BEREC Evaluation: recommendations and follow-up actions
Introduction by	Evaluation EWG Chair (ACM)
Action requested	To discuss and to pass to the BoR for decision.

14. Oral up-date in relation to the request for BEREC input on wholesale roaming and fair use criteria

Document(s)	No documents
Introduction by	IR EWG Chairs (RTR/CNMC)
Action requested	To take note and to pass to the BoR for consideration.

15. Communication activities 2014

Document(s)	BEREC CN (14) 45 Draft BEREC communication plan
Introduction by	BEREC Office Communication Officer
Action requested	To discuss and to pass to the BoR for approval for internal use.

16. BEREC international activities

16.1. Oral up-date on the BEREC study trip to Japan (12-16 May 2014, Tokyo/Kyoto)

Document(s)	No documents
Introduction by	Representative of AEC
Action requested	To take note.

16.2. Oral up-date on the cooperation with REGULATEL and EMERG

Document(s)	No documents
Introduction by	Representative of the BEREC Vice-chair (ANACOM)
Action requested	To take note.

16.3. Oral up-date on the cooperation with FCC

Document(s)	No documents
Introduction by	BEREC CN Chair
Action requested	To take note.

17. Information from the Commission

Document(s)	No documents
Introduction by	Commission representative
Action requested	To take note and pass to the BoR for information.

18. Oral up-date on the BEREC Office Advisory Group (BAG) activities

Document(s)	No documents
Introduction by	BAG Chair (ANACOM)
Action requested	To take note and to pass to the MC for information.

19. Information on the 2012 and 2013 budgetary cycles

19.1. Status up-date on the 2012 and 2013 budgetary cycles, including the discharge procedure

Document(s)	MC (14) 53 Preliminary observations with a view to a report on the annual accounts of the BEREC Office for the financial year 2013
Introduction by	BEREC Office Administrative Manager
Action requested	To take note and to pass the information to the MC for consideration.

19.2. 2013 BEREC Office annual reports and final accounts

Document(s)	MC (14) 45 rev. 1 Annual Administrative Report from the BEREC Office Authorising Officer (AO)/Administrative Manager (to take note) BEREC CN (14) 46 BEREC Office 2013 annual activity report (AAR) (to forward to the MC for approval) MC (14) 57 2013 BEREC Office final accounts (to take note) BEREC CN (14) 48 Draft MC opinion on the 2013 BEREC Office final accounts (to forward to the MC for approval)
Introduction by	BEREC Office Administrative Manager
Action requested	To take note and to forward to the MC for approval for publication of the AAR and the MC opinion on the final accounts.

20. BEREC Office operation in 2014 - status up-date on the functioning of the BEREC Office (WP, budget, recruitments, procurement and recently signed contracts)

Document(s)	MC (14) 46 Execution of the 2014 BEREC Office Budget as per 31 March 2014
Introduction by	BEREC Office Administrative Manager
Action requested	To discuss and to pass the information to the MC for consideration.

21. AOB

21.1. Oral up-date on the coordinated BEREC input to the EG3-Task Force on smart grid

Document(s)	No documents
Introduction by	Representative of BNetzA/ACM
Action requested	To take note.

21.2. Oral up-date on BEREC's input in relation to the review of the scope of the universal service

Document(s)	No documents
Introduction by	End-User EWG Chairs (ANCOM/ANACOM)
Action requested	To take note.

21.3. Calendar of BoR, MC and CN meetings in 2015

Document(s)	BEREC CN (14) 49 Meetings calendar 2015
Introduction by	Incoming BEREC CN Chair (ANACOM)
Action requested	To take note and to pass to the BoR for information.

21.4. Next BoR and MC meeting and workshop (4-6 June 2014, Dublin, Ireland)

Document(s)	BEREC CN (14) 50 Draft agenda of the 19 th meeting of the BoR BEREC CN (14) 51 Draft agenda of the 19 th meeting of the MC BEREC CN (14) 52 Draft agenda for the BEREC Office workshop
Introduction by	BEREC CN Chair/representative of the meeting host (ComReg)
Action requested	To take note.

21.5. Information by AK on the next CN meeting (4-5 September 2014, Vaduz, Liechtenstein)

Document(s)	No documents
Introduction by	Representative of the meeting host (AK)
Action requested	To take note.
