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**Latvia-Riga: Provision of on-site information and communication technology (ICT) support services, including systems maintenance and development and centralised software management
2016/S 185-331369**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

Office of the Body of European Regulators for Electronic Communications (BEREC Office)
Z. A. Meierovica bulv. 14, 2nd floor
For the attention of: Legal and Administration Support Officer
Riga, LV-1050
Latvia
E-mail: procurement@berec.europa.eu

Internet address(es):

General address of the contracting authority: <http://berec.europa.eu>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to:

Office of the Body of European Regulators for Electronic Communications (BEREC Office)
Z. A. Meierovica bulv. 14, 2nd floor
For the attention of: Legal and Administration Support Officer
Riga, LV-1050
Latvia
E-mail: procurement@berec.europa.eu
Internet address: <http://berec.europa.eu>

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

General public services

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Provision of on-site information and communication technology (ICT) support services, including systems maintenance and development and centralised software management.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category No 7: Computer and related services

NUTS code

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves the establishment of a framework agreement

II.1.4) Information on framework agreement

Framework agreement with several operators

Number of participants to the framework agreement envisaged: 3

Duration of the framework agreement

Duration in years: 4

II.1.5) Short description of the contract or purchase(s)

ICT support services, including systems maintenance and development and centralised software management.

II.1.6) Common procurement vocabulary (CPV)

72610000, 72611000, 72590000, 72200000, 72100000, 72260000, 72267200, 72250000

II.1.7) Information about Government Procurement Agreement (GPA)

II.1.8) Lots

This contract is divided into lots: no

II.1.9) Information about variants

Variants will be accepted: no

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

II.2.2) Information about options

Options: no

II.2.3) Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 3

II.3) Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

III.1.4) Other particular conditions

The performance of the contract is subject to particular conditions: no

III.2) Conditions for participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

III.2.2) Economic and financial ability

III.2.3) Technical capacity

- III.2.4) **Information about reserved contracts**
- III.3) **Conditions specific to services contracts**
- III.3.1) **Information about a particular profession**
- III.3.2) **Staff responsible for the execution of the service**

Section IV: Procedure

- IV.1) **Type of procedure**
- IV.1.1) **Type of procedure**
Open
- IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**
- IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**
- IV.2) **Award criteria**
- IV.2.1) **Award criteria**
The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document
- IV.2.2) **Information about electronic auction**
- IV.3) **Administrative information**
- IV.3.1) **File reference number attributed by the contracting authority:**
2016-BEREC-OT-04.
- IV.3.2) **Previous publication(s) concerning the same contract**
- IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**
- IV.3.4) **Time limit for receipt of tenders or requests to participate**
28.10.2016
- IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**
- IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**
Duration in months: 6 (from the date stated for receipt of tender)
- IV.3.8) **Conditions for opening of tenders**
Date: 11.11.2016 - 11:00
Place:
BEREC Office, Zigrīda Annas Meierovica bulvāris 14, 2nd floor, LV-1050, Riga, LATVIA.
Persons authorised to be present at the opening of tenders: yes
Additional information about authorised persons and opening procedure: 2.

Section VI: Complementary information

- VI.1) **Information about recurrence**
- VI.2) **Information about European Union funds**
- VI.3) **Additional information**
- VI.4) **Procedures for appeal**
- VI.4.1) **Body responsible for appeal procedures**
General Court
rue du Fort Niedergrünwald
2925 Luxembourg

Luxembourg

E-mail: GeneralCourt.Registry@curia.europa.eu

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

Fax: +352 43032100

VI.4.2) **Lodging of appeals**

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

Office of the Body of European Regulators for Electronic Communications (BEREC Office)

Zigfrīda Annas Meierovica bulvāris 14, 2nd floor

Riga, LV-1050

Latvia

E-mail: procurement@berec.europa.eu

Telephone: +371 66117590

Internet address: <http://berec.europa.eu/>

VI.5) **Date of dispatch of this notice:**

14.9.2016