

22 September 2016

## Draft Agenda

### for the 28th ordinary plenary meeting of the Management Committee (MC) of the BEREC Office

*7 October 2016, Vilnius (Lithuania)*  
*Hosted by RRT*

#### 1. Opening of the meeting and adoption of the agenda

Document(s)	MC (16) 102 Draft MC Agenda
Introduction by	BEREC Chair (BNetzA)
Action requested	To agree on the agenda and identify any points to be raised under AOB.

#### 2. List of the 'A' items

Document(s)	<p><u>Approval for publication:</u></p> <p>MC (16) 103 Draft BEREC Office MC Decision on the non-application of the Commission Decision on the maximum duration for the recourse to non-permanent staff in the Commission services</p> <p>MC (16) 104 Draft BEREC Office MC Decision on setting up a Staff Committee and repealing Decision MC/2012/8 of the BEREC Office MC on setting up a Staff Committee of the BEREC Office</p> <p>MC (16) 105 Draft BEREC Office MC Decision on the designation of two Reporting Officers for the annual appraisal of the BEREC Office Administrative Manager</p>
Introduction by	BEREC Chair (BNetzA)
Action requested	To approve the documents included in the 'A' item list

#### 3. Oral up-date on the recent activities of the BEREC Office Advisory Group (BAG) and of the BEREC Vice-Chair in his capacity of appointing authority

Document(s)	No documents
Introduction by	BAG Chair and BEREC Vice-Chair (ARCEP)
Action requested	To take note of the information.

#### 4. BEREC Office operations 2016

Document(s)	<p>MC (16) 106 2016 BEREC Office quarterly Report on operation and budget execution</p> <p>MC (16) 107 Transfers by the BEREC Office Administrative Manager in the BEREC Office Budget in the period April-July 2016</p>
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	MC (16) 110 Draft Decision of the Management Committee of the BEREC Office on a financing decision for the purchase of a study on Net Neutrality
<b>Introduction by</b>	BEREC Office Administrative Manager
<b>Action requested</b>	To take note of the information and approve the financing decision.

## 5. Programming Document of the BEREC Office for the period 2017-2019

<b>Document(s)</b>	MC (16) 95 European Commission Opinion on the draft Programming Document of the BEREC Office for the period 2017-2019 MC (16) 108 Up-dated draft Programming Document of the BEREC Office for the period 2017-2019
<b>Introduction by</b>	BEREC Office Administrative Manager
<b>Action requested</b>	To discuss and take note of the information.

## 6. BEREC Office staff matters

### - Prolongation of the mandate of the Administrative Manager

<b>Document(s)</b>	MC (16) 109 Draft BEREC Office MC Decision on the prolongation of the mandate of the BEREC Office Administrative Manager
<b>Introduction by</b>	BEREC Chair (BNetzA)
<b>Action requested</b>	To discuss and approve the decision for publication.

## 7. AOB

### - Information on the next MC plenary meeting (8-9 December 2016, Berlin)

<b>Document(s)</b>	No documents
<b>Introduction by</b>	Representatives of the meeting host (BNetzA)
<b>Action requested</b>	To take note of the information.