

35th Ordinary Plenary Meeting of the BEREC Office Management Committee (MC)

Hosted by the [Office of Electronic Communications \(UKE\)](#)

Conclusions

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Main Results of the 35th BEREC Office MC Meeting

The BEREC Office Management Committee held its 35th ordinary plenary meeting on 15 June 2018 in Gdansk-Sopot, Poland.

During the meeting the MC discussed and agreed on the following:

1. Documents submitted to the MC for information alongside 'A' items:

For information:

- BEREC Office quarterly Report on operation and budget execution in the period January-March 2018;
- Transfers by the BEREC Office Administrative Manager in the BEREC Office Budget in the period January-March 2018.

2. Other topics discussed:

- Recent activities of the BEREC Office Advisory Group (BAG).

4. Next meeting

The next MC meeting will take place on 5 October 2018 in Portoroz (Slovenia) and will be hosted by the [Agency for Communication Networks and Services of the Republic of Slovenia](#) (AKOS).

Introduction and participation

The BEREC Office MC held its 35th ordinary plenary meeting on 15 June 2018 in Gdansk-Sopot, Poland. The meeting was hosted by the Polish [Office of Electronic Communications](#) (UKE).

The meeting was attended by the heads and/or high-level representatives of the National Regulatory Authorities (NRAs) with primary responsibility for overseeing the day-to-day operation of the markets for electronic communications networks and services established in each Member State of the European Union (EU), and by the European Commission. Heads and high-level representatives of the NRAs from the EFTA States and the candidate countries for EU accession also took part in the meeting.

List of documents

The list of documents discussed by the meeting is presented in Annex to the Conclusions in compliance with the BEREC Regulation and the MC transparency rules.

Items discussed

A short overview of the information presented under each agenda item, a summary record of the proceedings and a record of the conclusions reached by the MC is presented below.

1. Opening of the meeting and adoption of the agenda

Document(s)	MC (18) 40 Draft MC Agenda
Introduction by	BEREC Chair (RTR)
Information presented	The BEREC Chair opened the meeting and presented the agenda for approval by the MC meeting. The MC members were invited to suggest any additional issues to be raised or presented under “Any other business” (AOB).
Conclusions	The MC approved the agenda without any changes.

2. List of ‘A’ items

Document(s)	<u>For information</u> MC (18) 41 BEREC Office quarterly Report on operation and budget execution in the period January-March 2018 MC (18) 42 Transfers by the BEREC Office Administrative Manager in the BEREC Office Budget in the period January-March 2018
Introduction by	BEREC Chair (RTR)
Information presented	The BEREC Chair presented the list of ‘A’ items, as set out above. The list of ‘A’ items had been drawn up on the basis of the conclusions of the CN. The BEREC Chair drew the meeting’s attention to the information documents provided by the BEREC Office. These documents were submitted alongside the ‘A’ items only for information and did not require any action from the MC.
Conclusions	The MC took note of the documents for information.

3. Oral up-date on the recent activities of the BAG and of the BEREC Vice-Chair in the capacity of appointing authority

Document(s)	No documents
Introduction by	BEREC Vice-Chair in charge of HR (ComReg)
Information presented	<p>The BEREC Vice-Chair (ComReg) briefed the MC in relation to the recent BAG activities and the activity of the BEREC Vice-Chair in the capacity of appointing authority for the BEREC Office staff.</p> <p>He reported that the BAG had reviewed all the MC documents submitted to the plenary, as well as other documents related to the discharge for the financial year 2016.</p> <p>He also reported that, in his capacity of appointing authority for BEREC Office staff, he had adopted 24 decisions in the period from 1 to 31 March 2018.</p> <p>The BEREC Vice-Chair informed the MC about the analysis of resources needed by the BEREC Office and reported that a paper contributing to the discussion on the budget for 2019 will soon be prepared and circulated to the MC. He also reported on the need to review the BEREC Office seat agreement with the Latvian authorities.</p>
Conclusions	The MC took note of the information.

4. AOB

Information on the next plenary meeting (5 October 2018, Portoroz, Slovenia)

Document(s)	No documents
Introduction by	Representative of the meeting host (AKOS)
Information presented	The representative of the meeting host, AKOS, provided information on the logistics for the meeting.
Conclusions	The MC took note of the information.