

## **40<sup>th</sup> Ordinary Plenary Meeting of the BEREC Office Management Board (MB)**

Hosted by the [Hellenic Telecommunications and Post Commission \(EETT\)](#).

# **Conclusions**

**Chairperson: Jeremy Godfrey**

Commissioner

[Commission for Communications Regulation \(ComReg\)](#)

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## Main Results of the 40<sup>th</sup> BEREC Office MB Meeting

The BEREC Office Management Board held its 40<sup>th</sup> ordinary plenary meeting on 4 October 2019 in Crete, Greece.

During the meeting the MB discussed and agreed on the following:

### 1. Documents submitted to the MB for publication and for information alongside 'A' items:

#### For information:

- MB (19) 93 BEREC Office interim report on operation and budget execution
- MB (19) 94 Transfers by the Director of the BEREC Office in the BEREC Office Budget in the period January – June 2019

#### For publication:

- MB (19) 91 Draft Decision of the Management Board of the BEREC Office laying down a policy for the prevention and management of the conflicts of interest concerning the members of the Management Board of the BEREC Office.
- MB (19) 92 MB Decision on the designation of two Reporting Officers to appraise the Director of the BEREC Office

### 2. Documents submitted for publication as regular items:

- MB (19) 90 Draft MB Agenda
- MB (19) 95 Amendment to the Rules of Procedure of the Management Board of the BEREC Office

### 3. Other topics discussed:

The Management Board of the BEREC Office was updated on the activities of the BAG.

### 4. Next meeting

The next ordinary plenary meeting of the MB will take place on **5-6 December 2019 in Malta** and will be hosted by the [Malta Communications Authority](#) (MCA).

## Introduction and participation

The BEREC Office MB held its 40<sup>th</sup> ordinary plenary meeting on 4 October 2019 in Crete, Greece. The meeting was hosted by the Hellenic Telecommunications and Post Commission (EETT).

The meeting was attended by the heads and/or high-level representatives of the National Regulatory Authorities (NRAs) with primary responsibility for overseeing the day-to-day operation of the markets for electronic communications networks and services established in each Member State of the European Union (EU) and by the European Commission. Heads and high-level representatives of the NRAs with which BEREC has concluded working arrangements also took part in the meeting.

## List of documents

The list of documents discussed by the meeting is presented in Annex to the Conclusions in compliance with the BEREC Regulation and the MB transparency rules.

## Items discussed

A short overview of the information presented under each agenda item, a summary record of the proceedings and a record of the conclusions reached by the MB is presented below.

### 1 Opening of the meeting and adoption of the agenda

|                              |   |
|------------------------------|---|
| <b>Document(s)</b>           | MB (19) 90 Draft MB Agenda  |
| <b>Introduction by</b>       | MB Chairperson (ComReg)   |
| <b>Information presented</b> | The MB Chairperson opened the meeting and presented the agenda for approval by the MB. The MB members were invited to suggest any additional issues to be raised or presented under “Any other business” (AOB). |
| <b>Conclusions</b>           | The MB approved the agenda without any changes.   |

### 2 Appointment of Chairperson 2021 and Deputy Chairpersons for 2020

|                              |  |
|------------------------------|--|
| <b>Document(s)</b>           | No documents   |
| <b>Introduction by</b>       | MB Chairperson (ComReg)  |
| <b>Information presented</b> | <p>The MB Chairperson recalled that, based on Article 17(1) of the BEREC Regulation, the Chairperson and the Deputy Chairpersons of the Management Board shall be the persons appointed as the Chair and Vice-Chairs of the Board of Regulators. The same term of office shall apply. Therefore, the following persons were appointed:</p> <ul style="list-style-type: none"><li>– Dr Monika Karas – President (NMHH, Hungary) – for the post of additional Deputy Chairperson for 2020;</li><li>– Mr Tonko Obuljen – President (HAKOM, Croatia) – for the post of additional Deputy Chairperson for 2020;</li><li>– Mr Michel Van Bellinghen – Chairman of the Council (BIPT, Belgium) – for the post of MB Chairperson 2021.</li></ul> |

|                    |                                      |
|--------------------|--------------------------------------|
| <b>Conclusions</b> | The MB took note of the information. |
|--------------------|--------------------------------------|

### 3 List of 'A' items

|                              |  |
|------------------------------|--|
| <b>Document(s)</b>           | <p><u>Approval for publication:</u></p> <p>MB (19) 91 Draft Decision of the Management Board of the BEREC Office laying down a policy for the prevention and management of the conflicts of interest concerning the members of the Management Board of the BEREC Office.</p> <p>MB (19) 92 MB Decision on the designation of two Reporting Officers to appraise the Director of the BEREC Office</p> <p><u>Documents submitted alongside 'A' items for information only:</u></p> <p>MB (19) 93 2019 BEREC Office interim report on operation and budget execution</p> <p>MB (19) 94 Transfers by the Director of the BEREC Office in the BEREC Office Budget in the period January - June 2019</p> |
| <b>Introduction by</b>       | MB Chairperson (ComReg)  |
| <b>Information presented</b> | The MB Chairperson presented the list of 'A' items, as set out above. The list of 'A' items had been drawn up on the basis of the conclusions of the CN. The MB Chairperson also drew attention to the information documents provided by the BEREC Office. These documents were submitted alongside the 'A' items only for information and did not require any action from the MB.   |
| <b>Conclusions</b>           | The MB approved the documents included in the list of 'A' items for publication and took note of the documents submitted alongside the 'A' items.  |

### 4 Rules of Procedure of the Management Board

|                              |  |
|------------------------------|--|
| <b>Document(s)</b>           | MB (19) 95 Draft amendment to the Rules of Procedure of the Management Board of the BEREC Office   |
| <b>Introduction by</b>       | BEREC Office Director  |
| <b>Information presented</b> | <p>Following the discussions and conclusions of the two Heads' workshops on "<i>BEREC the next decade</i>", which were held on 3 October 2019 in Portoroz and on 6 March 2019 in Budapest, as well as the discussions at the Plenary 2 2019 in Ghent, where the 'BEREC Office 2020 and beyond' document was adopted, an amended version of the Management Board Rules of Procedure was prepared.</p> <p>The BEREC Office Director presented the main amendments to the MB RoP. He recalled the proposal to establish a group, loosely titled "enhanced BAG", which is intended to provide guidance and advice on the administration of the BEREC Office. In this respect, an annex to the MB RoP had been added, setting out the RoP for a new enhanced BAG,</p> |

|                    |   |
|--------------------|---|
|                    | <p>providing a high-level overview of the objectives of the enhanced BAG, some of the key considerations in forming the group and its proposed governance.</p> <p>He reported that the amended MB RoP also provide the possibility for the MB to create Experts Network Groups (ENG) to deliver expertise on specific matters related with the operations of the BEREC Office. The idea is to be able to create groups of experts, if and when needed, with expertise in specific fields such as ICT (for resolving any technical issues with IT tools used by BEREC experts, or contribute to IT projects run by the agency), finance (to resolve any issues related with reimbursement of experts, financial contributions from third countries, etc.), or legal matters (for addressing issues related to data protection, providing legal advice on BEREC projects, etc.) to support the BEREC Office in its operations and provision of support services to BEREC.</p> |
| <b>Conclusions</b> | The MB took note of the information and approved the document for publication.  |

## 5 Recent activities of the BEREC Office Advisory Group

|                              |   |
|------------------------------|---|
| <b>Document(s)</b>           | No documents  |
| <b>Introduction by</b>       | BAG Chair (PTS)   |
| <b>Information presented</b> | The BAG Chair briefed the MB in relation to the recent activities of the BAG. The BAG Chair reported that the BAG had reviewed all the documents submitted to the MB during its last meeting on 28 August 2019. |
| <b>Conclusions</b>           | The MB took note of the information.  |

## 6 AOB

### Information on the 41<sup>st</sup> MB ordinary meeting (5-6 December 2019, Malta)

|                              |   |
|------------------------------|---|
| <b>Document(s)</b>           | No documents  |
| <b>Introduction by</b>       | Representative of the host NRA (MCA)  |
| <b>Information presented</b> | The representative of the meeting host, MCA, provided information on the logistics for the meeting. He informed the MB that the invitations to the event had already been circulated to NRAs. |
| <b>Conclusions</b>           | The MB took note of the information.  |