

Draft Agenda for the 38th ordinary meeting of the Management Board (MB) of the BEREC Office

8 March 2019, Budapest (Hungary)

Hosted by NMHH

1. Opening of the meeting and adoption of the agenda

Document(s)	MB (19) 13 Draft MB Agenda
Introduction by	MB Chairperson (ComReg)
Action requested	To agree on the agenda and identify any points to be raised under AOB.

2. Oral up-date on the next steps with the Director's Mandate

Document(s)	No document
Introduction by	MB Chairperson (ComReg)
Action requested	To take note of the information and decide on the way forward.

3. List of the 'A' items and documents for information

Document(s)	<p><u>For publication and implementation:</u></p> <p>MB (19) 14 Draft MB Decision to repeal the rules for reimbursement of candidates;</p> <p>MB (19) 15 Draft MB Decision to adopt implementing rules on middle management staff.</p> <p><u>For information alongside 'A' items:</u></p> <p>MB (19) 16 Draft 2018 BEREC Office quarterly Report on operation and budget execution;</p> <p>MB (19) 17 Transfers by the BEREC Office Administrative Manager in the BEREC Office Budget in the period October-December 2018;</p> <p>MB (19) 18 Draft BEREC Office Report on budgetary and financial management 2018.</p>
Introduction by	MB Chairperson (ComReg)
Action requested	To approve the 'A' items documents and take note of the documents for information.

4. Rules of Procedure of the Management Board of the BEREC Office

Document(s)	No document 'Chair to circulate information ahead of Plenary'
Introduction by	RF WG Co-Chairs (AGCOM/NMHH)
Action requested	To take note of the information.

5. Mandate for the negotiation of the new BEREC Office Headquarters Agreement – oral update

Document(s)	No document
Introduction by	Director of the BEREC Office
Action requested	To discuss and decide on the way forward.

6. 2018 Internal Audit Service (IAS) Report

Document(s)	Final Report from the IAS audit on planning, budgeting, monitoring of activities and reporting in BEREC Office and BEREC Office Action Plan
Introduction by	Director of the BEREC Office
Action requested	To take note of the information.

7. Oral up-date on the recent activities of the BEREC Office Advisory Group (BAG) since the beginning of 2019

Document(s)	No documents
Introduction by	BEREC Vice-Chair (PTS)
Action requested	To take note of the information.

8. The 2018 activities of the BAG and of the Vice-Chair in the capacity of appointing authority for the BEREC Office staff

Document(s)	MB (19) 20 Draft Report on the activities of the BAG and of the BEREC Vice-Chair as Appointing Authority for 2018
Introduction by	MB Chairperson (ComReg)
Action requested	To take note of the information.

9. AOB

Information on the 39th MB ordinary meeting (12-14 June 2019, Ghent, Belgium)

Document(s)	No documents
Introduction by	Representative of the host NRA (BIPT)
Action requested	To take note of the information.