

Notice

to the potential candidates for contract agents

at the Agency for Support for BEREC

The Agency for Support for BEREC (BEREC Office) located in Riga (Latvia) would like to inform all potential candidates that the Management Board adopted new general provisions for implementing Article 79(2) of the Conditions of Employment of Other Servants of the European Union (CEOS), governing the conditions of employment of contract staff employed under the terms of Article 3a.

Based on the new rules, the BEREC Office intends to hire contract agents via the European Personnel Selection Office (EPSO) open-ended inter-institutional selection procedure for the establishment of a pool of candidates (knowns and the 'permanent EPSO CAST') available on the links below.

In particular in 2019 and 2020 the BEREC Office intends to recruit contract agents in the following functional groups (FG), profiles and permanent EPSO CASTs:

- **Project / programme management, FG IV - [EPSO/CAST/P/4/2017](#)**
- **Information and communication technology, FG III - [EPSO/CAST/P/16/2017](#)**
- **Communication, FG III - [EPSO/CAST/P/10/2017](#)**
- **Finance, FG III - [EPSO/CAST/P/1/2017](#)**
- **Finance, FG II - [EPSO/CAST/P/5/2017](#)**
- **Secretaries/Clerks, FG II - [EPSO/CAST/P/6/2017](#)**

Potential candidates who would like to work at the BEREC Office for any of the profiles listed above are highly advised to register for the respective EPSO CASTs and to provide all the information needed for making it possible to assess their qualifications, professional experience, skills and in particular their motivation to work for the BEREC Office.

Candidates may express interest for several profiles and function groups.

Candidates must regularly update their electronic application form. Those candidates who are interested in working for the BEREC Office and have been already registered may be willing to revisit their data by explaining more in detail their motivation to work for the Agency.

On the basis of their electronic application forms in EPSO the Agency's entity in charge of human resources (HR) will carry out a preselection of the candidates registered in the database.

Those candidates who best fit the requirements for the duties to be performed will be approached by the staff in charge of HR.

If they have not yet successfully passed selection tests as part of another preselection organised by EPSO for the same profile and for an equivalent or higher function group, the

candidates preselected by the Agency's entity in charge of HR are required to take selection tests.

The Agency's entity in charge of HR will invite the candidates who have successfully passed the selection tests to an interview before a selection committee.

The interview before the selection committee will make it possible to assess the suitability of the candidates chosen by the Agency's entity in charge of HR for the duties to be performed within the BEREC Office, as well as their language skills.

The selection committee will draw up the list of successful candidates and will present it to the Director who will choose the person to whom an offer of employment will be sent.

The preselected candidates who pass the selection tests but who are not engaged following the interview will have their results recorded in the EPSO database. Depending on the outcomes of the interview they may be put on a reserve list of the BEREC Office for future recruitment.

More information about the working conditions at the BEREC Office can be found in the document "Agency for Support for BEREC - Working with us" available at the following link: https://bereg.europa.eu/files/document_register_store/2019/1/Working_BEREC_Office_15_01_2019.pdf

Riga, 19 June 2019.