

MB (19) 109

## Information on the transfers in the 2019 Budget of the Agency for Support for BEREC (the ‘BEREC Office’) carried out by the Director in the period July - September 2019

### 1. Summary

Article 26 (1) of Decision MB/2019/13 on the financial regulation applicable to the BEREC Office in conformity with Commission Delegated Regulation (EU) 2019/715 of 18 December 2018 on the framework financial regulation for the bodies set up under the TFEU and Euratom Treaty and referred to in Article 70 of Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council on the Financial Regulation applicable to the general budget of the European Union (hereinafter referred to as the ‘BEREC Office Financial Regulation’) lays down that,

The director may transfer appropriations:

- (a) from one title to another up to a maximum of 10 % of the appropriations for the financial year shown on the line from which the transfer is made;
- (b) from one chapter to another and within each chapter without limit.

In the period July-September 2019 the BEREC Office Director executed one budgetary transfer of 25 September 2019 in order to ensure the best use of the financial resources available to the BEREC Office as per voted budget 2019.

It included transfer of appropriations within Title 1 and within/to Title 2, as detailed below:

Budget lines	Budget Line description	Transfers executed
A-1100	Basic salaries	-12,256.45
A-1101	Family allowances	-18,363.53
A-1102	Expatriation and foreign-residence allowances	-17,808.38
A-1111	Seconded national experts	-9,706.00
A-1131	Travel expenses for annual leave	-3,027.00
A-1211	Installation, resettlement and transfer allowances	-6,621.00
A-1212	Removal expenses	-1,427.20
A-1213	Daily subsistence allowances	5,670.00
A-2102	Other external data processing services	14,195.00
A-2210	Furniture	4,960.00
A-2300	Stationery and office supplies	12,150.00
A-2359	Other operating expenses	35,134.56

<b>A-2500</b>	<b>Meetings in general</b>	<b>-2,900.00</b>
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Additional explanations are provided below for transfers above EUR 5,000.00 carried out within the transfer mentioned above (Nr 3/2019).

## 2. Overview of transfer of appropriation above EUR 5,000

### Transfers from:

- EUR 12,256.45 were transferred out from **BL 1100 Basic salaries**
- EUR 18,363.53 were transfer out from **BL 1101 Family allowances**
- EUR 17,808.38 were transfer out from **BL 1102 Expatriation and foreign-residence allowances**
- EUR 9,706.00 were transfer out from **BL 1111 Seconded national experts**
- EUR 6,621.00 were transfer out from **BL 1211 Installation, resettlement and transfer allowances**

Appropriations were available for transfer out, as the consumption of the payroll related BLs have been slightly lower than initially estimated. Such adjustments closer to the end of the financial year are regular, since the nature of the budget lines is directly related to the family situation of staff, their place of origin and their resettlement arguments, as well as timing for incoming and outgoing staff, which cannot be precisely predicted at the budgeting stage.

The transfers were made to accommodate other payroll needs where consumption estimates showed deficit (**BL 1213 Daily subsistence allowances**) and to Title 2.

### Transfer to:

- EUR 14,195.00 were transferred in **BL 2102 Other external data processing services**

To contract services for provision of Infrastructure as a service (IaaS)

- EUR 12,150.00 were transferred in **BL 2300 Stationery and office supplies**

To ensure sufficient stock (stationery, stamps, business cards, toners for printers etc.) till the end of the year.

- EUR 35,134.56 were transferred in **BL 2359 Other operating expenses**

To launch the project for the update of Activity Based Budgeting tool in accordance with the new mandate, structure and activities of the Agency.

The current information is brought to the attention of the MB in compliance with the provisions of the Article 26 (4) according to which the Authorising Officer has to inform the MB as soon as possible of all transfers made.

Riga, 22 October 2019

**László IGNÉCZI**

*Director*

## Annex: Overview of the transfers for the BEREC Office January-June 2019

Budget Line	Budget Item Description	Budget 2019 approved by budg. authority	10% ceiling	Transfers No. 1 - May 2019	Transfers No. 2 - June 2019	Transfers No. 3 - September 2019	Budget with transfers
	<b>Budget</b>	<b>5,701,000</b>	<b>570,100</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,701,000</b>
<b>1</b>	<b>STAFF</b>	<b>3,004,000</b>	<b>300,400</b>	<b>-12,133.00</b>	<b>0.00</b>	<b>-63,539.56</b>	<b>2,928,327</b>
<b>1 1</b>	<b>STAFF IN ACTIVE EMPLOYMENT</b>	<b>2,355,163.09</b>	<b>235,516.31</b>	<b>-</b> <b>144,133.00</b>	<b>-132,000.00</b>	<b>-61,161.36</b>	<b>2,017,868.73</b>
<b>1 1 0</b>	<b>Staff in active employment</b>	<b>1,284,866.88</b>	<b>128,486.69</b>	<b>0.00</b>	<b>0.00</b>	<b>-48,428.36</b>	<b>1,284,866.88</b>
1 1 0 0	Basic salaries	923,147.79	92,314.78			-12,256.45	910,891.34
1 1 0 1	Family allowances	183,635.34	18,363.53			-18,363.53	165,271.81
1 1 0 2	Expatriation and foreign-residence allowances	178,083.75	17,808.38			-17,808.38	160,275.37
<b>1 1 1</b>	<b>Contract staff and other staff</b>	<b>975,845.92</b>	<b>97,584.59</b>	<b>-</b> <b>144,133.00</b>	<b>-132,000.00</b>	<b>-9,706.00</b>	<b>690,006.92</b>
1 1 1 0	Contract staff	722,607.31	72,260.73	- 132,000.00	-122,000.00		468,607.31
1 1 1 1	Seconded national experts	253,238.61	25,323.86	-12,133.00	-10,000.00	-9,706.00	221,399.61

Budget Line	Budget Item Description	Budget 2019 approved by budg. authority	10% ceiling	Transfers No. 1 - May 2019	Transfers No. 2 - June 2019	Transfers No. 3 - September 2019	Budget with transfers
<b>1 1 2</b>	<b>Employer's social security contributions</b>	<b>63,780.29</b>	<b>6,378.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>63,780.29</b>
1 1 2 0	Insurance against sickness	41,541.65	4,154.17				41,541.65
1 1 2 1	Insurance against accidents and occupational disease	5,072.54	507.25				5,072.54
1 1 2 2	Insurance against unemployment	17,166.10	1,716.61				17,166.10
<b>1 1 3</b>	<b>Miscellaneous allowances and grants</b>	<b>30,670.00</b>	<b>3,067.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-3,027.00</b>	<b>27,643.00</b>
1 1 3 0	Childbirth and death allowances and grants	400.00	40.00				400.00
1 1 3 1	Travel expenses for annual leave	30,270.00	3,027.00			-3,027.00	27,243.00
<b>1 2</b>	<b>MISCELLANEOUS EXPENDITURE ON STAFF RECRUITMENT AND TRANSFER</b>	<b>61,963.00</b>	<b>6,196.30</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,378.20</b>	<b>59,584.80</b>
<b>1 2 0</b>	<b>Recruitment expenses</b>	<b>26,660.00</b>	<b>2,666.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>26,660.00</b>
1 2 0 0	Travel expenses	26,660.00	2,666.00				26,660.00
<b>1 2 1</b>	<b>Expenses on entering/leaving</b>	<b>35,303.00</b>	<b>3,530.30</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,378.20</b>	<b>32,924.80</b>
1 2 1 0	Travel expenses on entering/leaving	2,003.00	200.30				2,003.00
1 2 1 1	Installation, resettlement and transfer allowances	9,514.00	951.40			-6,621.00	2,893.00

Budget Line	Budget Item Description	Budget 2019 approved by budg. authority	10% ceiling	Transfers No. 1 - May 2019	Transfers No. 2 - June 2019	Transfers No. 3 - September 2019	Budget with transfers
1 2 1 2	Removal expenses	14,272.00	1,427.20			-1,427.20	12,844.80
1 2 1 3	Daily subsistence allowances	9,514.00	951.40			5,670.00	15,184.00
<b>1 3</b>	<b>MISSIONS AND DUTY TRAVEL</b>	<b>193,226.00</b>	19,322.60	<b>0.00</b>	<b>0.00</b>		<b>193,226.00</b>
<b>1 3 0</b>		<b>193,226.00</b>	<b>19,322.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>193,226.00</b>
1 3 0 0	Mission expenses, duty travel expenses and other ancillary expenditure	193,226.00	19,322.60				193,226.00
<b>1 4</b>	<b>SOCIOMEDICAL SERVICES</b>	<b>9,000.00</b>	<b>900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>
<b>1 4 0</b>	<b>Medical service</b>	<b>9,000.00</b>	<b>900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>
1 4 0 0	Medical service	9,000.00	900.00				9,000.00
<b>1 5</b>	<b>TRAININGS</b>	<b>80,735.93</b>	<b>8,073.59</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>80,735.93</b>
<b>1 5 0</b>	<b>Training</b>	<b>80,735.93</b>	<b>8,073.59</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>80,735.93</b>
1 5 0 0	Training	80,735.93	8,073.59				80,735.93
<b>1 6</b>	<b>EXTERNAL SERVICES</b>	<b>290,272.00</b>	<b>29,027.20</b>	<b>132,000.00</b>	<b>132,000.00</b>	<b>0.00</b>	<b>554,272.00</b>
<b>1 6 0</b>		<b>290,272.00</b>	<b>29,027.20</b>	<b>132,000.00</b>	<b>132,000.00</b>	<b>0.00</b>	<b>554,272.00</b>
1 6 0 0	External services	290,272.00	29,027.20	132,000.00	132,000.00		554,272.00
<b>1 7</b>	<b>REPRESENTATION AND MISCELLANEOUS STAFF COSTS</b>	<b>13,640.00</b>	1,364.00	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,640.00</b>
<b>1 7 0</b>		<b>13,640.00</b>	<b>1,364.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,640.00</b>
1 7 0 0	Representation, receptions and events, and miscellaneous staff expenses	13,640.00	1,364.00				13,640.00

Budget Line	Budget Item Description	Budget 2019 approved by budg. authority	10% ceiling	Transfers No. 1 - May 2019	Transfers No. 2 - June 2019	Transfers No. 3 - September 2019	Budget with transfers
<b>2</b>	<b>BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE</b>	<b>744,000.00</b>	<b>74,400.00</b>	<b>12,133.00</b>	<b>0.00</b>	<b>63,539.56</b>	<b>819,672.56</b>
<b>2 0</b>	<b>RENTAL OF BUILDINGS AND ASSOCIATED COSTS</b>	<b>162,796.00</b>	<b>16,279.60</b>	<b>7,133.00</b>	<b>-5,000.00</b>	<b>0.00</b>	<b>164,929.00</b>
<b>2 0 0</b>	<b>Buildings and associated costs</b>	<b>162,796.00</b>	<b>16,279.60</b>	<b>7,133.00</b>	<b>-5,000.00</b>	<b>0.00</b>	<b>164,929.00</b>
2 0 0 0	Rent	80,180.00	8,018.00		-5,000.00		75,180.00
2 0 0 1	Insurance	2,500.00	250.00				2,500.00
2 0 0 2	Water, gas, electricity and heating	37,528.00	3,752.80				37,528.00
2 0 0 4	Fitting-out and maintenance of premises	3,221.00	322.10				3,221.00
2 0 0 5	Security and surveillance of buildings	39,367.00	3,936.70	7,133.00			46,500.00
<b>2 1</b>	<b>INFORMATION TECHNOLOGY PURCHASES</b>	<b>356,533.01</b>	<b>35,653.30</b>	<b>4,300.00</b>	<b>0.00</b>	<b>14,195.00</b>	<b>375,028.01</b>
<b>2 1 0</b>	<b>Information technology purchases</b>	<b>356,533.01</b>	<b>35,653.30</b>	<b>4,300.00</b>	<b>0.00</b>	<b>14,195.00</b>	<b>375,028.01</b>
2 1 0 0	Computer equipment	74,775.10	7,477.51				74,775.10
2 1 0 1	Software	12,779.51	1,277.95	4,300.00			17,079.51
2 1 0 2	Other external data processing services	268,978.40	26,897.84			14,195.00	283,173.40

Budget Line	Budget Item Description	Budget 2019 approved by budg. authority	10% ceiling	Transfers No. 1 - May 2019	Transfers No. 2 - June 2019	Transfers No. 3 - September 2019	Budget with transfers
<b>2 2</b>	<b>MOVABLE PROPERTY AND ASSOCIATED COSTS</b>	<b>6,000.00</b>	<b>600.00</b>	<b>5,000.00</b>	<b>10,000.00</b>	<b>4,960.00</b>	<b>25,960.00</b>
<b>2 2 1</b>	<b>Furniture</b>	<b>6,000.00</b>	<b>600.00</b>	<b>5,000.00</b>	<b>10,000.00</b>	<b>4,960.00</b>	<b>25,960.00</b>
2 2 1 0	Furniture	6,000.00	600.00	5,000.00	10,000.00	4,960.00	25,960.00
<b>2 3</b>	<b>CURRENT ADMINISTRATIVE EXPENDITURE</b>	<b>157,991.99</b>	<b>15,799.20</b>	<b>0.00</b>	<b>0.00</b>	<b>47,284.56</b>	<b>205,276.55</b>
<b>2 3 0</b>	<b>Stationery and office supplies</b>	<b>17,150.00</b>	<b>1,715.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,150.00</b>	<b>29,300.00</b>
2 3 0 0	Stationery and office supplies	17,150.00	1,715.00			12,150.00	29,300.00
<b>2 3 3</b>	<b>Legal expenses</b>	<b>2,500.00</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>
2 3 3 0	Legal expenses	2,500.00	250.00				2,500.00
<b>2 3 5</b>	<b>Other operating expenses</b>	<b>138,341.99</b>	<b>13,834.20</b>	<b>0.00</b>	<b>0.00</b>	<b>35,134.56</b>	<b>173,476.55</b>
2 3 5 9	Other operating expenses	138,341.99	13,834.20			35,134.56	173,476.55
<b>2 4</b>	<b>POSTAGE AND TELECOMM.</b>	<b>35,679.00</b>	<b>3,567.90</b>	<b>-4,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>31,379.00</b>
2 4 0 0	Postage and delivery charges	2,500.00	250.00				2,500.00
2 4 1 0	Telecommunication charges	33,179.00	3,317.90	-4,300.00			28,879.00
<b>2 5</b>	<b>EXPENDITURE ON FORMAL AND OTHER MEETINGS</b>	<b>25,000.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>-5,000.00</b>	<b>-2,900.00</b>	<b>17,100.00</b>

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2 5 0 0	Meetings in general	25,000.00	2,500.00		-5,000.00	-2,900.00	17,100.00
<b>3</b>	<b>OPERATIONAL EXPENDITURE</b>	<b>1,953,000.00</b>	<b>195,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,953,000.00</b>
<b>3 0</b>	<b>Support to implementation of BEREC WP 2019</b>	<b>450,000.00</b>	<b>45,000.00</b>				<b>450,000.00</b>
<b>3 0 0</b>	<b>Support to implementation of BEREC WP 2019</b>	<b>450,000.00</b>	<b>45,000.00</b>				<b>450,000.00</b>
3 0 0 1	Support to the BEREC Expert Working Groups	435,000.00	43,500.00				435,000.00
3 0 0 2	Activities under Articles 7 and 7a Framework Directive	15,000.00	1,500.00				15,000.00
<b>3 1</b>	<b>Support to BEREC and NRAs</b>	<b>1,503,000.00</b>	<b>150,300.00</b>				<b>1,503,000.00</b>
<b>3 1 0</b>	<b>Support to BEREC and NRAs</b>	<b>1,503,000.00</b>	<b>150,300.00</b>				<b>1,503,000.00</b>
3 1 0 1	Other support activities to BEREC and NRAs	1,503,000.00	150,300.00				1,503,000.00

## Colour legend:

Title	Chapter	Article	Item (budget line – BL)
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