

Draft Agenda for the 49th Management Board (MB) Meeting in 2021

1 Opening of the meeting and adoption of the agenda

Document(s)	MB (21) 60 Draft MB Agenda
Introduction by	MB Chairperson (BIPT)
Action requested	To agree on the agenda and identify any points to be raised under “Any other business” (AOB).

2 List of ‘A’ items

Document(s)	<p><u>For publication:</u> MB (21) 61 Draft MB decision on the appointment of the reporting officers for the appraisal of the BEREC Office Director; MB (21) 62 Draft BEREC Office MB Decision on the application of the Good Administrative Behaviour to other persons not employed by the BEREC Office;</p> <p><u>For information:</u> The European Code of Good Administrative Behaviour; European Parliament resolution on the European Code of Good Administrative Behaviour;</p>
Introduction by	MB Chairperson (BIPT)
Action requested	To take note of the information.

3 BEREC Communications activities

3.1 Draft BEREC Communications Strategy (update)

Document(s)	MB (21) 64 Draft BEREC External Communications Strategy (update)
Introduction by	Communications ENG Co-Chairs (MCA/ComReg)
Action requested	To discuss and to approve for internal use.

3.2 Draft BEREC Communications plan 2022

Document(s)	MB (21) 65 Draft BEREC Communications Plan 2022
Introduction by	Communications ENG Co-Chairs (MCA/ComReg)
Action requested	To discuss and to approve for internal use.

3.3 Draft Message House

Document(s)	MB (21) 66 Draft Message House
Introduction by	Communications ENG Co-Chairs (MCA/ComReg)
Action requested	To discuss and to approve for internal use.

4 Recent activities of the BEREC Office Advisory Group (BAG)

Document(s)	<p>MB (21) 67 Conclusions of the 4th BAG meeting</p> <p>MB (21) 68 Draft MB Decision of the Agency for Support for BEREC ('BEREC Office') on the adoption of the draft Single Programming Document of the Activities of the BEREC Office for the period 2022-2024;</p> <p>MB (21) 69 Draft Single Programming Document of the Activities of the BEREC Office for the period 2022-2024;</p> <p>Ares(2021)5253000 Commission Opinion on the draft Single Programming Document of the Office of the Body of European Regulators for Electronic Communications (BEREC Office) for the period 2022-2024;</p> <p>MB (21) 70 Draft Budget 2022 and Establishment Plan of the BEREC Office;</p> <p>MB (21) 63 Working Agreement between the BEREC Office (BO) and the IRG Secretariat (IRG SEC);</p> <p>MB (21) 71 ECA annual audit report for the BEREC Office for the financial year 2020;</p> <p>MB (21) 72 IAS Announcement letter for the Audit on Organisational preparedness for the implementation of BEREC Working Groups' activities;</p> <p>MB (21) 73 IAS audit – Draft Agenda for preliminary interviews with the BEREC Office</p>
Introduction by	BAG Chair (BNetzA) BEREC Office Director
Action requested	To take note of the information.

5 AOB

Information on the 50th MB ordinary meeting (9-11 March 2022, Virtual meeting)

Document(s)	No documents
Introduction by	MB Chairperson (BIPT)
Action requested	To take note of the information.