

Information
on the transfers in the 2022 Budget of the Agency for Support for
BEREC (BEREC Office) carried out by the Director in the period
October - December 2022

1 Overview

Article 26 (1) of Decision MB/2019/13 on the financial regulation applicable to the BEREC Office in conformity with Commission Delegated Regulation (EU) 2019/715 of 18 December 2018 on the framework financial regulation for the bodies set up under the TFEU and Euratom Treaty and referred to in Article 70 of Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council on the Financial Regulation applicable to the general budget of the European Union (hereinafter referred to as the 'BEREC Office Financial Regulation') lays down that, the Director may transfer appropriations:

- (a) from one title to another up to a maximum of 10 % of the appropriations for the financial year shown on the line from which the transfer is made;
- (b) from one chapter to another and within each chapter without limit.

In the 4th quarter of 2022 the BEREC Office Director executed four budgetary transfers in order to ensure the best use of the financial resources available to the BEREC Office, as follows:

- Transfer No 2/2022 to Title 1 and from Title 2 and from Title 3 of 10 October 2022;
- Transfer No 3/2022 within Title 1 and within Title 2 of 1 December 2022;
- Transfer No 4/2021 within Title 1 and from Title 3 to Title 1 of 7 December 2022;
- Transfer No 5/2022 within Title 1, within Title 2, within and from Title 3 of 15 December 2022.

2 Information on transfers

2.1 Transfer No2/2022 of 10 October 2022

Budget lines	Budget Line description	Transfers executed
1100	Temporary Agents' salaries and allowances and employer's social security contributions	42,000.00
1600	External services	125,000.00
2200	Movable property and logistic services	-30,000.00
2300	Legal and other operating services	-77,000.00
3101	Operation and Strategic Support to BEREC	-60,000.00
	Sum:	0.00

The second budgetary transfer of the year was executed as follows:

- Transfer of EUR 42,000.00 to budget line 1100 - to cover deficiencies caused by the exceptional intermediate update of remuneration and pensions pursuant to Article 65(2) of the Staff Regulations and under Chapter 2 of Annex XI, which according to the instructions circulated to the agencies were expected to cover the appropriations by redeployment of existing appropriations under Budget 2022.
- Transfer of EUR 125,000.00 to budget line 1600 to cover the needs of interim worker services. Namely – to hire for interim internal control coordinator (instead of ordering similar services to an independent audit company, as planned originally under Title 2, from budget line 2300), to cover absences of 3 staff members on long term absence and for managing specific communications projects related mainly to the new BEREC web site.

Transfer out from budget line 2200 and 2300 was above the 10% limit and it was approved by Management Board - **Decision No MB/2022/04**¹. Transfer out from budget line 3101 to budget line 1600 amounting to EUR 60,000.00 was executed within the limits of the Director and was used to finance activities in support for BEREC from Title 1 as mentioned above.

¹ <https://www.berec.europa.eu/en/document-categories/berec-office/decisions-of-the-management-board/decision-of-the-management-board-of-the-agency-for-support-for-berec-on-the-approval-of-budgetary-transfer-from-title-2-to-title-1-in-accordance-with-article-26-2-of-decision-no-mb201913>

2.2 Transfer No 3/2022 of 1 December 2022

Budget lines	Budget Line description	Transfers executed
1100	Temporary Agents' salaries and allowances and employer's social security contributions	65,560.33
1111	Contract staff and Seconded National Experts	37,267.01
1200	Recruitment expenses	-2,800.63
1500	Training	-4,042.29
1600	External services	-95,879.02
1700	Representation, receptions and events, and miscellaneous staff expenses	-105.40
2000	Rental of buildings and associated costs	23,299.89
2200	Movable property and logistic services	-20,462.72
2300	Legal and other operating services	-2,837.17
	Sum:	0.00

Budgetary transfer No 3 for the year 2022 was executed as follows:

- To ensure sufficient financial resources to cover the December 2022 payroll (BL 1100 and 1111). Particular budgetary transfer, which takes place early in December (as soon as precise numbers of December payroll amounts are known) is business as usual for the Agency. In 2022 however, due to unprecedented inflation (which directly affects annual indexation and correction coefficient) the needs for Title 1 were much higher than originally estimated during the budgeting exercise².
- Transfer from BL 1600 was executed to return the funds that were temporarily 'borrowed' from salary budget lines during Transfer 1/2022. This occurred due to the fact that the payment of the contribution to the schooling fees of the children of the BEREK Office staff has been delayed, which forced the BEREK Office to temporarily transfer funds from the salary budget lines to BL 1600 to enable the Director to sign the legal commitments for schooling for the school year 2022/2023 in July 2022. As the BEREK Office received the contribution of the Latvian Authorities for the schooling for the period January-July 2022 during Q4, the necessary financial resources in the amount of EUR 95,879.02 were transferred back to the originating BLs.
- Transfer to budget line 2000 was needed to enable the BEREK Office to cover the increase in the cost for energy resources for the rented premises caused by the energy crisis in Europe as a result of the Russian invasion in Ukraine.

² the annual indexation of the salaries of the EU civil servants and the country specific correction coefficient, determined by the European Commission had been increased to higher levels than forecasted, namely: 4.5% and 5.9% instead of 3.0% and 3.0%.

2.3 Transfer No 4/2022 of 7 December 2022

Budget lines	Budget Line description	Transfers executed
1100	Temporary Agents' salaries and allowances and employer's social security contributions	29,277.08
1600	External services	-7,680.47
3001	BEREC Programme Management Support	-21,596.61
	Sum:	0.00

Budgetary transfer 4/2022 was executed to correct a clerical error made in preparation for transfer 3/2022. Mathematical error was discovered in calculation of payroll, due to which the needs for December payroll were higher than calculated.

2.4 Transfer No 5/2022 of 15 December 2022

Budget lines	Budget Line description	Transfers executed
1300	Mission expenses, duty travel expenses and other ancillary expenditure	-13,000.00
1600	External services	26,778.72
2100	Information and Communication Technology and Security	2,930.02
2200	Movable property and logistic services	780.91
2500	Non-operational meetings	-1,212.50
3001	BEREC Programme Management Support	-19,981.34
3101	Operation and Strategic Support to BEREC	3,704.19
	Sum:	0.00

The last budgetary transfer was needed to ensure the best use of available financial resources and in particular to utilise the leftover amounts in Title 3, ensure minimal missing resources to execute items in Title 2 and to ensure financing of interim worker service in support to BEREC from Title 1. Due to less BEREC Working Group physical meetings (incl. the cancelation of one training) than planned it became evident that the expenditure foreseen for missions of the BEREC Office staff (Title 1) and BEREC events, incl. expert reimbursement to participants (Title 3), will be less than forecasted. Therefore the available resources were used to cover missing amounts for interim IT Project Manager services in support to BEREC. Other small leftover amounts were reshuffled, which is a usual practice for the last budgetary transfer of the year.

3 Detailed overview of the transfers in the BEREC Office Budget in 2022

BL	Budget Item Description	Budget 2022 voted budget	Transfer No. 1 - July 2022	Transfer No. 2 - October 2022	Transfer No. 3 - November 2022	Transfer No. 4 - December 2022	Transfer No. 5 - December 2022	Budget with transfers
	Budget	7,428,456.00	0.00	0.00	0.00	0.00	0.00	7,428,456.00
1	STAFF EXPENDITURE	3,854,634.00	133,778.16	167,000.00	0.00	21,596.61	13,778.72	4,190,787.49
1 1 0 0	Temporary agents' salaries, allowances and social security contributions	1,610,241.00	-42,540.85	42,000.00	65,560.33	29,277.08		1,704,537.56
1 1 1 1	Contract staff and Seconded National Experts	1,502,593.00	-70,000.00		37,267.01			1,469,860.01
1 2 0 0	Recruitment expenses	10,000.00			-2,800.63			7,199.37
1 3 0 0	Mission expenses, duty travel expenses and other ancillary expenditure	150,000.00					-13,000.00	137,000.00
1 4 0 0	Medical expenditure	11,000.00	-2,641.00					8,359.00
1 5 0 0	Training	102,000.00			-4,042.29			97,957.71
1 6 0 0	External services	448,800.00	248,960.01	125,000.00	-95,879.02	-7,680.47	26,778.72	745,979.24
1 7 0 0	Representation, receptions and events, and miscellaneous staff expenses	20,000.00			-105.40			19,894.60
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	1,166,600.00	-61,600.00	-107,000.00	0.00	0.00	2,498.43	1,000,498.43
2 0 0 0	Rent of building and associated costs	250,000.00	-25,000.00		23,299.89			248,299.89
2 1 0 0	Information and communication technology and security	512,600.00					2,930.02	515,530.02
2 2 0 0	Movable property and logistic services	100,000.00	-10,000.00	-30,000.00	-20,462.72		780.91	40,318.19
2 3 0 0	Legal and other operating services	266,000.00	-26,600.00	-77,000.00	-2,837.17			159,562.83
2 4 0 0	Non-operational media and public relations	35,000.00						35,000.00
2 5 0 0	Non-operational meetings	3,000.00					-1,212.50	1,787.50
3	OPERATIONAL EXPENDITURE	2,407,222.00	-72,178.16	-60,000.00	0.00	-21,596.61	-16,277.15	2,237,170.08
3 0 0 1	BEREC Programme Management Support	653,000.00				-21,596.61	-19,981.34	611,422.05
3 1 0 1	Operation and strategic support to BEREC	1,754,222.00	-72,178.16	-60,000.00			3,704.19	1,625,748.03

The current information is brought to the attention of the BEREC Office Advisory Group (BAG) and Management Board in compliance with the provisions of the Article 26 (1) according to which the Director has to inform the Management Board as soon as possible of all transfers made.

For transparency reasons this information shall be published on the Agency's web site.

Riga, 21 February 2023.

(e-signed)
László IGNÉCZI
 Director