

Procurement Plan 2023 of the Agency for Support for BEREC (BEREC Office) – v.2.0

No	Ref. to 2023 AWP ¹	Subject / Scope	Type of procedure	Type of contract	Budget estimated for the whole contract duration (EUR)	Budget 2023 (EUR)	Contract duration (years)	Estimated launch date by the BEREC Office	Target contract signature
1.	2.2	Organisation of the mini board Study trip 2023 (April 2023)	RoC	SC	20 000	20 000	1/2	February 2023	Q1 2023
2.	2.4.2	Study related to the BEREC Work Programme 2023 on Fiber companies/Tower companies – Impact on competition dynamics	MVP	DC	100 000	100 000	1	February 2023	Q2 2023
3.	2.2	Organisation of the 2 nd CN meeting (11-12 May 2023)	RoC	SC	30 000	30 000	1/2	March 2023	Q2 2023
4.	2.2	Organisation of the 55 th plenary meetings (8-9 June 2023)	RoC	SC	10 000	10 000	1/2	March 2023	Q2 2023
5.	2.4.2	Acquisition of historical datasets for calculation of parameters underlying WACC	VLVP	DC	7 000	7 000	1	Q1 2023	Q2 2023
6.	2.3.1	Connectivity services in Brussels	RoC	SC	11 000	7 500	1	Q1-Q2 2023	Q2-Q3 2023
7.	2.9.3	Supply of linens (sleeping bags, towels)	VLVP	DC	3 000	3 000	1/2	March 2023	Q2-Q3 2023
8.	2.9.3	Supply of emergency equipment	VLVP	DC	3 500	3500	1/2	30/06/2023	Q2-Q3 2023
9.	2.3.1	Purchase of a tool for self-service data exploration and preparation required for the Roaming WG	LVP	DC	30 000	18 000	4	Q1 2023	Q3 2023
10.	2.2	Organisation of: 3 rd CN meeting (14-15 September 2023) 56 th plenary meetings and the Four-lateral summit (4-6 October 2023) WG/ENGs co-chairs event (13 September 2023) and DM / PFT WG meeting (12 September 2023)	RoC	SC	52 500	52 500	1/2	07/07/2023	Q3 2023
11.	2.5	Organisation of the Stakeholder Forum 2024	RoC	SC	140 000	45 000	1/2	Q3 2023	Q3-Q4 2023
12.	2.2	Joint Organisation of the 4 th CN meeting (16-17 November 2023) and the ROAM WG meeting (15 November 2023)	RoC	SC	32 500	32 500	1/2	September 2023	Q4 2023
13.	2.2	Organisation of the 57 th plenary meeting and BEREC workshop (6-8 December 2023)	RoC	SC	30 000	30 000	1/2	September 2023	Q4 2023
14.	2.9.3.	Architectural and interior design and civil engineering services	VLVP	FWC	15 000	15 000	4	Q3 2023	Q4-2023
15.	2.3.2	LOT1: AVC installation, operation, automation and maintenance services LOT 2: AVC support	MVP	FWC	64 000	5 000	4	Q3 2023	Q4 2023
16.	2.8	Procurement of language training services for staff	OP	FWC	200 000	0	4	15/08/2023	Q4 2023 / Q1 2024
17.	2.1; 2.2; 2.5	Event management services	OP	FWC	3 000 000	0	4	21/08/2023	Q1 2024
18.	2.4.2	Provision of the maintenance services for the Info-Sharing Portal	VLVP	DC	8 000	0	4	Q4 2023	Q1 2024

¹ See Section III – Annual Work Programme (AWP) 2023 of the amended Single Programming Document of the Agency for Support for BEREC (BEREC Office) for the period 2023-2025, MB (23) 54, <https://berec.europa.eu/en/document-categories/berec-office/berec-office-work-programmes/amendment-no-1-to-the-single-programming-document-of-the-agency-for-support-for-berec-berec-office-for-the-period-2023-2025>

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19.	2.4.2	Study related to the BEREC Work Programme 2024	MVP	DC	100 000	0	1	December 2023	Q1 2024

Legend:

I. Type of procedure

- a. Procedures for the establishment of middle, low and very low value contracts awarded by negotiated procedure in accordance with the arrangements on negotiation set out in Article 164(4) of the Financial Regulation and in point 6.5 of Annex I:
 - i. VLVP – very low value negotiated procedure with at least 1 candidate for award of contracts of a value not exceeding EUR 15 000
 - ii. LVP – low value negotiated procedure with at least 3 candidates used for the award of contracts of a value exceeding EUR 15 000 and up to EUR 60 000
 - iii. MVP – middle value negotiated procedure with at least 5 candidates used for the award of contracts of a value exceeding EUR 60 000 and below the thresholds referred to in Article 175(1) of the Financial Regulation:
- b. Procedure for the establishment of contract above the thresholds referred to in Article 175(1) of the Financial Regulation
 - OP – open tendering procedure following the publication of a contract notice in the Official Journal of the European Union
 - CP – competitive procedure
- c. Procedure for establishment of specific contracts under framework contracts following reopening of competition:
- d. RoC - reopening of competition

i. Type of contracts

- DC – direct contract
- FWC – framework contract
- SC – specific contract

III. Responsible manager

- HoPM – Head of Programme Management
- HoOS – Head of Operation Support
- HoAF – Head of Administration and Finance