

56th Ordinary Plenary Meeting of the BEREC Office Management Board (MB)

Hybrid Meeting

Conclusions

Chairperson: Konstantinos Masselos

President of the Hellenic Telecommunications
& Post Commission (EETT)

5 October 2023

Contents

Main results of the 56 th BEREC Office Management Board Meeting	3
1 Documents approved as regular items:	3
1.1 For publication:	3
1.2 For information:	3
2 Next meeting	3
3 Follow-up actions	3
Introduction and participation	4
List of documents	4
Items discussed	4
1. Opening of the Meeting and adoption of the Agenda.....	4
2. Update on the Communications ENG's ongoing projects in 2023 and the outline of the Draft BEREC Communications Plan 2024	4
3. Appointment of Chairperson 2025 and Deputy Chairpersons for 2024	5
4. Recent activities of the BEREC Office Advisory Group (BAG).....	5
5. Oral update on the procedure for the appointment of the new BEREC Office Director	7
6. Any Other Business (AOB).....	7
6.1 Information on the 57 th MB Ordinary Meeting (7-8 December 2023, Poland)	7

Annex I – List of documents

Main results of the 56th BEREC Office Management Board Meeting

The BEREC Office Management Board (MB) held its 56th Ordinary Plenary Meeting in hybrid mode on 5 October 2023.

During the Meeting, the MB discussed and/or approved the following documents:

1 Documents approved as regular items:

1.1 For publication:

- MB (23) 76 MB Agenda
- MB (23) 85 MB Decision on the appointment of the Accounting Officer

1.2 For information:

- MB (23) 79 Conclusions of the 3rd BAG meeting
- MB (23) 80 2023 BEREC Office Consolidated Interim Activity Report
- BoR (23) 114 BEREC input to the European Commission on the functioning of BEREC and the BEREC Office in view of the evaluation under Article 48 of the BEREC Regulation
- MB (23) 81 Note on expenditure forecast 2023
- Ares(2023)5931916 Commission Opinion on the draft Single Programming Document of the Agency for Support for the Body of European Regulators for Electronic Communications (BEREC Office) for the period 2024-2026
- MB (23) 83 Possible negative priorities 2024-2026
- MB (23) 84 Time table for the adoption of the final SPD

The BEREC Office Management Board was also updated on the procedure for the appointment of the new BEREC Office Director.

2 Next meeting

The next Ordinary Plenary Meeting of the MB will take place in hybrid mode on **7-8 December 2023, in Poland**.

3 Follow-up actions

The follow-up actions arising from the Meeting conclusions were presented in Annex I to the Minutes.

Introduction and participation

The BEREC Office Management Board held its 56th Ordinary Plenary Meeting in hybrid mode on 5 October 2023.

The Meeting was attended by the Heads and/or High-level Representatives of the national regulatory authorities (NRAs) with primary responsibility for overseeing the day-to-day operation of the markets for electronic communications networks and services established in each Member State of the European Union (EU) and by the European Commission (EC). The Heads and High-level Representatives of the NRAs with which BEREC has concluded Working Arrangements (WA) were also present.

List of documents

The list of final documents approved by the meeting for publication, in compliance with the BEREC Regulation and the MB transparency rules, is presented in Annex I to the Conclusions.

Items discussed

A short overview of the information under each agenda item, a summary record of the proceedings, and a record of the conclusions reached by the MB are presented below.

1. Opening of the Meeting and adoption of the Agenda

Document(s)	MB (23) 76 Draft MB Annotated Agenda
Introduction by	MB Chairperson (EETT)
Information presented	The MB Chairperson opened the Meeting and presented the Agenda for approval by the MB. The MB members were invited to propose any additional issues to be raised or presented under 'Any Other Business'.
Conclusion	The Agenda was adopted with no changes.

2. Update on the Communications ENG's ongoing projects in 2023 and the outline of the Draft BEREC Communications Plan 2024

Document(s)	MB (23) 77 Draft outline of the BEREC Communications plan 2024 MB (23) 78 Draft report on the review of the BEREC public debriefing format and proposed changes
Introduction by	Communications ENG Co-Chairs (AGCOM)
Information presented	The Communications Expert Networking Group (ENG) Co-Chairs presented an outline for the Draft BEREC Communications Plan 2024, in order to facilitate decision-making on BEREC's work items/areas to be promoted in 2024. The document also includes communications activities tailored for special occasions, such as the launch of the new BEREC website design, and carry-over projects. Firstly, it was suggested to focus on one or two planned activities for each BEREC strategic priority as defined by the BEREC Strategy 2021-2025, considering the overall scope of the Plan and the best practices shared in these years, alongside the first draft of the BEREC Work Programme 2024. Here, suggestions by the Working Group (WG) Co-Chairs and the incoming BEREC Chairs' team were taken into consideration.

	Secondly, the Communications ENG Co-Chairs presented the review process and proposed changes for the BEREC public debriefing format. Within this project, the BEREC Comms ENG conducted a survey and a brainstorming session on the current format of the debriefings and provided survey results and suggestions to improve these events to the Management Board. The improvements aim to enhance BEREC's awareness and reputation in the public media space.
Conclusion	To continue the work, taking into account comments made during the meeting.

3. Appointment of Chairperson 2025 and Deputy Chairpersons for 2024

Document(s)	No document
Introduction by	MB Chairperson (EETT)
Information presented	<p>Based on Article 17(1) of the BEREC Regulation, the Chairperson and the Deputy Chairpersons of the Management Board shall be the persons appointed as the Chair and Vice-Chairs of the Board of Regulators. The same term of office shall apply.</p> <p>During the 56th BoR Plenary Meeting held on 5 October in Madeira, Portugal, the BoR agreed on the election process and the number of Vice-Chairs and elected:</p> <ul style="list-style-type: none"> - Mr Robert Mourik – Chairperson of the ComReg, Ireland – for the post of BEREC Chair 2025; - Ms Patrícia Silva Gonçalves – Member of the Board of ANACOM, Portugal – for the post of BEREC Vice-Chair 2024; - Ms Laure de La Raudière – Chairwoman of Arcep, France – for the post of BEREC Vice-Chair 2024; - Mr Hrafnkell V. Gíslason – Managing Director of ECOI, Iceland – for the post of Representative of the participants without voting rights to the Mini-Board 2024.
Conclusion	The MB noted the appointment of the Chair and Vice-Chairs of the Board of Regulators as the Chairperson and the Deputy Chairpersons of the Management Board.

4. Recent activities of the BEREC Office Advisory Group (BAG)

Document(s)	<p><u>For information:</u></p> <p>MB (23) 79 Conclusions of the 3rd BAG Meeting</p> <p>MB (23) 80 2023 BEREC Office Consolidated Interim Activity Report</p> <p>BoR (23) 114 BEREC input to the European Commission on the functioning of BEREC and the BEREC Office in view of the evaluation under Article 48 of the BEREC Regulation</p> <p>MB (23) 81 Note on expenditure forecast 2023</p> <p>Ares(2023)5931916 Commission Opinion on the draft Single Programming Document of the Agency for Support for the Body of</p>
--------------------	---

	<p>European Regulators for Electronic Communications (BEREC Office) for the period 2024-2026</p> <p>MB (23) 83 Possible negative priorities 2024-2026</p> <p>MB (23) 84 Time table for the adoption of the final SPD</p> <p><u>For approval:</u></p> <p>MB (23) 85 Draft MB Decision on the appointment of the Accounting Officer</p>
Introduction by	<p>BAG Chair (BNetzA)</p> <p>BEREC Office Director</p>
Information presented	<p>The BAG Chair informed the MB about the recent BEREC Office Advisory Group activities, including the outcome of its 3st BAG Ordinary Meeting held on 7 September 2023. She briefly presented the documents listed above and the BAG opinion on them.</p> <p>The MB was updated on the following:</p> <ul style="list-style-type: none"> - Consolidated Interim Activity Report that covers the first half of 2023; - Note on expenditure forecast 2023 – it was prepared in the context of the negative priorities, and it not only identifies uncertainties in the BEREC Office budget, but also flexibility items that can be used in case there is such a need; - Draft MB Decision on the appointment of the Accounting Officer (for approval by the MB) – the candidate had already been selected, but the person, based on the Financial Regulation, had to be officially appointed by the MB; - Single Programming Document 2024-2026 – the MB was informed by the BAG Chair that the Opinion of the EC on the document had already been received. The Single Programming Document (SPD) would be updated accordingly before its final adoption due at P4 in December 2023, provided that the EU budget is approved on time, otherwise an e-voting procedure would be required at a later stage; - Oral update on Article 48 and the evaluation status – the BoR document also includes the evaluation of the BAG as envisaged in the MB Rules of Procedure (RoP). It was suggested to acknowledge that this document also fulfils the requirement of BAG evaluation. Based on the assessment, the BAG works well; - Update on the selection of the next Director (covered under the next Agenda item); - Communications ENG: envisaged activities in 2024 (covered earlier); - ICT ENG's update on the implementation of the two-factor authentication (also covered earlier in a BoR session) – this will improve security measures for BERECnet.

	<p>The BEREC Office Director added to the above information by presenting the lifecycle of the budgeting/reporting situation in September for the BEREC Office budget 2021, 2022, 2023 and 2024.</p> <p>The BEREC Office Director also updated the Management Board about the Agency contribution to the 'Laptop for Ukraine' initiative.</p>
Conclusion	The MB took note of the information, acknowledged the evaluation of the BAG and approved the Decision on appointment of the Accounting Officer for publication.

5. Oral update on the procedure for the appointment of the new BEREC Office Director

Document(s)	No documents.
Introduction by	Incoming BEREC Chair
Information presented	<p>The Management Board was informed about the progress of the recruitment procedure for the new BEREC Office Director. It was reported that within the deadline, 29 candidates submitted their application. The EC services had finalised screening of the applications vis-a-vis the eligibility criteria. As a result, 14 candidates are left. As a next step the Selection Panel will be shortlisting the candidates for interviews (probably 7 persons). The aim is to have the final list of shortlisted candidates ready for MB decision and approval before conducting the interviews with the Management Board planned for the 57th MB Meeting of 8 December 2023. After the interviews and MB decision, the pre-selected candidate will make a statement at the ITRE Committee meeting. After that the MB will be able to decide on the final appointment of the new BEREC Office Director at the end of December 2023 or beginning of January 2024.</p> <p>The MB members were also informed about the different programme for the next Plenary Meeting – the Independent Regulators Group (IRG) session and workshop was scheduled for 6 December, BoR and MB sessions for 7 December and the whole day of 8 December was reserved for the MB interviews with the shortlisted candidates and the relevant MB decision making process.</p>
Conclusion	The MB took note of the information.

6. Any Other Business (AOB)

6.1 Information on the 57th MB Ordinary Meeting (7-8 December 2023, Poland)

Document(s)	No documents.
Introduction by	Representative of the host NRA (UKE)
Information presented	The Representative of the host NRA provided information on the logistics for the next 57 th MB Ordinary Meeting, which will take place on 7-8 December 2023, in Poland.
Conclusion	The MB took note of the information.