

Draft Agenda

for the 57th Management Board (MB) Hybrid Meeting in 2023

7-8 December 2023

The MB session will start immediately after the BoR meeting.

7 December 2023 (Thursday)

1. Opening of the meeting and adoption of the agenda

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| Document(s) | MB (23) 91 Draft MB Agenda |
| Introduction by | MB Chairperson (EETT) |
| Action requested | To agree on the agenda and identify any points to be raised under “Any other business” (AOB). |

2. BEREC Communication activities

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| Document(s) | MB (23) 92 Draft BEREC Communications plan 2024 MB (23) 93 Draft Message House 2024 |
| Introduction by | Communications ENG Co-Chairs (AGCOM/ANCOM) |
| Action requested | To discuss and approve documents for internal use. |

3. Recent activities of the BEREC Office Advisory Group (BAG)

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| Document(s) | <p><u>For information:</u></p> <p>MB (23) 94 Conclusions of the 4th BAG meeting MB (23) 95 ECA Annual report of EU agencies for the 2022 financial year MB (23) 96 2022 Audit of EU agencies in brief MB (23) 97 Draft BAG Composition 2024 MB (23) 98 Draft Schedule for the Work of BAG 2024 MB (23) 99 Overview of the Commission’s comments on the draft SPD of the BEREC Office for the period 2024-2026 Ares(2023)5931916 Commission Opinion on the draft Single Programming Document of the Agency for Support for the Body of European Regulators for Electronic Communications (BEREC Office) for the period 2024-2026</p> <p><u>For approval and publication:</u></p> <p>MB (23) 100 Draft Decision for the appointment of the Reporting Officers for the Director’s appraisal</p> |
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| | MB (23) 101 Draft Decision on the adoption of the Single Programming Document of the BEREC Office for the period 2024-2026 MB (23) 102 Draft Single Programming Document of the Activities of the Agency for Support for BEREC ('BEREC Office') for the period 2024-2026 MB (23) 103 Draft Budget 2024 and Establishment Plan of the BEREC Office |
| Introduction by | BAG Chair (BNetzA) BEREC Office Director |
| Action requested | To take note of the information and approve the documents as listed above. |

4. Update on the procedure for the appointment of the new BEREC Office Director

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| Document(s) | No document |
| Introduction by | MB Chairperson (EETT) |
| Action requested | To take note of the information. |

5. AOB

Information on the 58th MB ordinary meeting (7-8 March 2024, virtual meeting)

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| Document(s) | No documents |
| Introduction by | MB Chairperson (EETT) |
| Action requested | To take note of the information. |

8 December 2023 (Friday)

Physical presence only

Below agenda item will be limited to Management Board members only (including Participants without voting rights), CN Chair and necessary BEREC Office staff. Remaining persons will be asked to leave the room.

6. Recruitment of the Director of the BEREC Office – interviews and voting

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| Document(s) | <i>To be confirmed</i> |
| Introduction by | MB Chairperson (EETT) |
| Action requested | To select the Director of the BEREC Office after conducting the interviews with shortlisted candidates. |