

Procurement Plan 2023 of the Agency for Support for BEREC (BEREC Office) – v.3.0

No	Ref. to 2023 AWP ¹	Budget line	Subject / Scope	Type of procedure	Type of contract	Budget estimated for the whole contract duration (EUR)	Budget 2023 (EUR)	Contract duration (years)	Estimated launch date by the BEREC Office	Target contract signature
1.	2.2	3001	Organisation of the mini board Study trip 2023 (April 2023)	RoC	SC	20 000	20 000	1/2	February 2023	Q1 2023
2.	2.4.2	3001	Study related to the BEREC Work Programme 2023 on Fiber companies/Tower companies – Impact on competition dynamics	MVP	DC	100 000	100 000	1	February 2023	Q2 2023
3.	2.2	3101	Organisation of the 2 nd CN meeting (11-12 May 2023) and the 55 th plenary meetings (8-9 June 2023)	RoC	SC	40 000	40 000	1/2	March 2023	Q2 2023
4.	2.4.2	3001	Acquisition of historical datasets for calculation of parameters underlying WACC	NP	DC	28 000	7 000	1	March 2023	Q2 2023
5.	2.3.1	2100	External and Internal Connectivity Services (EXICON) in Riga	RoC	SC	11 000	7 500	1	March 2023	Q2-Q3 2023
6.	2.9.3	2200	Supply of linens (sleeping bags, towels)	VLVP	DC	3 000	3 000	1/2	March 2023	Q2 2023
7.	2.9.3	2200	Supply of emergency equipment	VLVP	DC	3 500	3 500	1/2	June 2023	Q3 2023
8.	2.2	3001 3101	Organisation of the 3 rd CN meeting (14-15 September 2023) + Organisation of the 56 th plenary meetings and the Four-lateral summit (4-6 October 2023) and organisation of the WG/ENGs co-chairs event, 13/09/2023 & DM / PFT WG meeting, 12/09/2023	RoC	SC	12 500 40 000	12 500 40 000	1/2	July 2023	Q3 2023
9.	2.5	3101	Organisation of the 12 th Stakeholder Forum 2024	RoC	SC	140 000	40 000	1/2	September 2023	Q4 2023
10.	2.3.1	2100	Internet access services in Brussels (EXICON)	RoC	SC	11 000	7 500	1	October 2023	Q4 2023
11.	2.2	3001 3101	Joint Organisation of the 4 th CN meeting (16-17 November 2023) and organisation of the ROAM WG meeting (15/11/2023)	RoC	SC	2 500 30 000	2 500 30 000	1/2	September 2023	Q4 2023
12.	2.2	3101	Organisation of the 57 th plenary meetings and the BEREC workshop (6-8 December 2023)	RoC	SC	30 000	30 000	1/2	October 2023	Q4 2023
13.	2.9.3.	2000	Architectural and interior design and civil engineering services	VLVP	FWC	15 000	15 000	4	October 2023	Q4 2023
14.	2.3.2	2100	AVC installation, operation, automation and maintenance services	LVP	FWC	27 000	0	4	September 2023	Q4 2023
15.	2.8	1500	Provision of language training services to the staff	OP	FWC	200 000	0	4	October 2023	Q4 2023 / Q1 2024
16.	2.1 2.2 2.5	1500 1700 2500 3001 3101	Event organisation services	OP	FWC	3 000 000	0	4	October 2023	Q1 2024
17.	2.7.2	1700	Organisation of the Year End event	VLVP	DC	6 000	6 000	0,25	November 2023	Q4 2023

¹ See Section III – Annual Work Programme (AWP) 2023 of the amended Single Programming Document of the Agency for Support for BEREC (BEREC Office) for the period 2023-2025, MB (23) 54, <https://berec.europa.eu/en/document-categories/berec-office/berec-office-work-programmes/amendment-no-1-to-the-single-programming-document-of-the-agency-for-support-for-berec-berec-office-for-the-period-2023-2025>

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18.	2.4.2	3001	Provision of the maintenance services for the Info-Sharing Portal	VLVP	DC	8 000	0	4	November 2023	Q1 2024
19.	2.3.2.	2100	Purchase of AVC Equipment in Brussels	VLVP	DC	15 000	15 000	0.25	Q4 2023	Q4 2023/ Q1 2024
20.	2.2	3101	Organisation of the mini board Study trip 2024	RoC	SC	20 000	20 000	1/2	November 2023	Q4 2023

Legend:

I. Type of procedure

- a. Procedures for the establishment of middle, low and very low value contracts awarded by negotiated procedure in accordance with the arrangements on negotiation set out in Article 164(4) of the Financial Regulation and in point 6.5 of Annex I:
 - i. VLVP – very low value negotiated procedure with at least 1 candidate for award of contracts of a value not exceeding EUR 15 000
 - ii. LVP – low value negotiated procedure with at least 3 candidates used for the award of contracts of a value exceeding EUR 15 000 and up to EUR 60 000
 - iii. MVP – middle value negotiated procedure with at least 5 candidates used for the award of contracts of a value exceeding EUR 60 000 and below the thresholds referred to in Article 175(1) of the Financial Regulation:
- b. Procedure for the establishment of contract above the thresholds referred to in Article 175(1) of the Financial Regulation

OP – open tendering procedure following the publication of a contract notice in the Official Journal of the European Union

CP – competitive procedure
- c. Procedure for establishment of specific contracts under framework contracts following reopening of competition:

RoC - reopening of competition
- d. For specific types of purchases falling outside the scope of Directive 2014/24/EU or in the clearly defined exceptional circumstances set out in Annex I to the Financial Regulation:

NP - negotiated procedure without prior publication of a contract notice

II. Type of contracts

DC – direct contract

FWC – framework contract

SC – specific contract