

Public Register of BEREC Office processing operations

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NUMBER	ARES NUMBER	NAME OF PROCESSING OPERATION	RESPONSIBLE UNIT/TEAM	CATEGORY OF DATA SUBJECTS	CATEGORY OF DATA	PROCESSOR	THIRD COUNTRY TRANSFER
2023--DPO-07	Ares(2023)8831549	The annual appraisal procedure of statutory staff at the BEREC Office	Administration and Finance	Staff		EC	Not Applicable
2023--DPO-06	Ares(2023)6627673	Sysper 2 (updated)	Administration and Finance	Staff		EC	Not Applicable
2023-DPO-05	Ares(2023)5348093	Mobile devices	ICT	Staff		Tele2	Not Applicable
2023-DPO-04	Ares(2023)2475229	Temporary financing the multilingual tuition in the Republic of Latvia for dependent children of the BEREC Office staff	Administration and Finance	Staff and External		Liaison Office	Not Applicable
2023-DPO-03	Ares(2023)1173925	Digital certificates service for corporate use at the BEREC Office	ICT	Staff		Globalsign	Yes
2023-DPO-02	Ares(2023)1073190	Webconferencing - CISCO WEBEX	ICT	Staff and External		Cisco-Webex	Yes
2023-DPO-01	Ares(2023)420260	Organisation of BEREC and BEREC Office events and meetings	All Units	Staff and External		Contractor in charge of the organisation	Not Applicable
2022-DPO-04	Ares(2022)8353228	Public procurement procedures and contract management	Administration and Finance	Staff and External		EC	Not Applicable
2022-DPO-03	Ares(2022)4991068	Selection and management of interim workers at the BEREC Office	Administration and Finance	Staff and External		Service provider	Not Applicable
2022-DPO-02	Ares(2022)1128326	General Authorisation Database	Programme Management	External		Service provider	Not Applicable
2022-DPO-01	Ares(2022)694659	Leave and absence management in SYSPER	Administration and Finance	Staff		European Commission	Not Applicable
2021-DPO-10	Ares(2021)7940892	Payroll management at the BEREC Office	Administration and Finance	Staff		European Commission (PMO)	Not Applicable
2021-DPO-09	Ares(2021)7230176	Provision of financial assistance with home care or care for a sick child to the BEREC Office staff	Administration and Finance	Staff and External		Not applicable	Not Applicable
2021-DPO-08	Ares(2021)7271667	Use of the BEREC Office Activity Based Management Tool (Anaplan)	Administration and Finance	Staff		Anaplan	Yes
2021-DPO-07	Ares(2021)6748270	Processing of Personal Data for postal, courier and moving services	Administration and Finance	Staff		Liaison Office, Postal services VAS Latvijas Pasts, SIA DPD, MoversLV	
2021-DPO-06	Ares(2021)6145740	Provision of goods and services to BEREC Office staff and their family members at preferential conditions	Administration and Finance	External		Not applicable	Not Applicable
2021-DPO-05	Ares(2021)6020834	End of service at the BEREC Office	Administration and Finance	Staff		Not applicable	Not Applicable
2021-DPO-04	Ares(2021)4206726	LEF and BAF files	Administration and Finance	Staff		Not applicable	Not Applicable
2021-DPO-03	Ares(2021)1966250	Selection and recruitment of SNEs/NEPTs	Administration and Finance	External		European Commission (PMO)	Not Applicable
2021-DPO-02	Ares(2021)348465	Recruitment of BEREC Office staff	Administration and Finance	Staff		European Commission (PMO)	Not Applicable
2021-DPO-01	Ares(2021)280839	Selection of BEREC Office staff	Administration and Finance	External		Not applicable	Not applicable
2020-DPO-11	Ares(2020)6505593	Video-surveillance	ICT	Staff and External		Not applicable	Not Applicable
2020-DPO-10	Ares(2020)5074800	Exception Register	Administration and Finance	Staff		Not applicable	Not Applicable
2020-DPO-09	Ares(2020)5035447	Staff selection with an external contractor	Administration and Finance	External		PwC EU Services EESV	Not Applicable
2020-DPO-07	Ares(2020)4707058	Working time management	Administration and Finance	Staff		PMO (Sysper)	Not Applicable

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2020-DPO-06	Ares(2020)3815371	Missions (including corporate credit card)	Administration and Finance	Staff		PMO /AMEX (Sub-processor)	Applicable
2020-DPO-05	Ares(2020)2543578	Staff training	Administration and Finance	Staff		European Commission	Not Applicable
2020-DPO-04	Ares(2020)1879061	Access Control	ICT	Staff and External		Valsts Akciju Sabiedriba, Mega Sargs	Not Applicable
2020-DPO-03	Ares(2020)1877307	Declarations of interest of MB/BoR members	Board Support	External		Not applicable	Not Applicable
2020-DPO-02	Ares(2020)1852703	Finance and Procurement Helpdesk	Administration and Finance	Staff		Not applicable	Not Applicable
2020-DPO-01	Ares(2020)1149213	Use of eu-survey	ICT	Staff		Not applicable	Not Applicable
2019-DPO-13	Ares(2019)7315541	BEREC and BEREC Office events and meetings (physical meetings)	Board Support	Staff and External		Company/ NRA co-organising the event	Applicable
2019-DPO-12	Ares(2019)4583314	WG Co-Chairs election	Programme Management	External		Not applicable	Not Applicable
2019-DPO-11	Ares(2019)4260523	Procurement event training session	Administration and Finance	Staff and External		Not applicable	Not applicable
2019-DPO-10	Mandatory record ARES (2019) 3059711	Mailing list of BEREC members, EMPs and stakeholders who receive our Annual reports, work program and calendar	Communication	External		Not applicable	Not Applicable
2019-DPO-09	Mandatory Record ARES (2019) 3059678	Website subscribers	Communication	External		Not applicable	Not Applicable
2019-DPO-08	Mandatory record ARES (2019) 3058996	Journalist Mailing List	Communication	External		Not applicable	Not Applicable
2019-DPO-07	Mandatory Record ARES (2019) 2998911	Language Training	Administration and Finance	Staff		European Commission	Not Applicable
2019-DPO-06	Mandatory Record ARES (2019) 1718051	Establishment of contact lists	Programme Management	External		Not applicable	Not Applicable
2019-DPO-05	Mandatory Record ARES (2019) 1071623	BEREC and the BEREC Office photo galleries	Communication	Staff and External		Not applicable	Not Applicable
2019-DPO-04	Mandatory Record Ares (2019) 1070251	Public consultations	Programme Management	External		Not applicable	Not Applicable
2019-DPO-03	Mandatory Record ARES (2019) 1070236	Information sharing portal	Programme Management	External		Not applicable	Not Applicable
2019-DPO-02	Mandatory Record ARES (2019) 574511	Disaster recovery as a service (DRaaS)	ICT	Staff		CANCOM	Applicable
2019-DPO-01	Mandatory Record ARES (2019) 574095	Backup as a service (BaaS)	ICT	Staff		CANCOM	Applicable
2018-DPO-02	Mandatory record ARES(2018)6371492	Public procurement procedures and contract management	Administration and Finance	External		Not applicable	Not Applicable
2018-DPO-01	Mandatory record ARES(2018)6360896	Access to documents and requests for information	Board Support	External		Not applicable	Not Applicable