Public Register of BEREC Office processing operations

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NUMBER	ARES NUMBER	NAME OF PROCESSING OPERATION	RESPONSIBLE UNIT/TEAM	CATEGORY OF DATA SUBJECTS	CATEGORY OF DATA	PROCESSOR	THIRD COUNTRY TRANSFER
2024-DPO-02	Ares(2024)1367084	Processing of personal data in data within the framework of the Headquarters Agreement and the Service Level Agreement between BEREC Office and the Government of the Republic of Latvia and the Protocol No 7 to the TFEU on the privileges and immunities of the European Union	Administration and Finance	Staff and External		LV Ministry of Transport	Not Applicable
2024-DPO-01	Ares(2024)1411023	Processing of personal data for the provision of language training by the BEREC Office	Administration and Finance	Staff and External		Language training service provider	Not Applicable
2023-DPO-07	Ares(2023)8831549	The annual appraisal procedure of statutory staff at the BEREC Office	Administration and Finance	Staff		EC	Not Applicable
2023-DPO-06	Ares(2023)6627673	Sysper 2 (updated)	Administration and Finance	Staff		EC	Not Applicable
2023-DPO-05	Ares(2023)5348093	Mobile devices	ICT	Staff		Tele2	Not Applicable
2023-DPO-04	Ares(2023)2475229	Temporary financing the multilingual tuition in the Republic of Latvia for dependent children of the BEREC Office staff	Administration and Finance	Staff and External		Liaision Office	Not Applicable
2023-DPO-03	Ares(2023)1173925	Digital certificates service for corporate use at the BEREC Office	ICT	Staff		Globalsign	Yes
2023-DPO-02	Ares(2023)1073190	Webconferencing - CISCO WEBEX	ICT	Staff and External		Cisco-Webex	Yes
2023-DPO-01	Ares(2023)420260	Organisation of BEREC and BEREC Office events and meetings	All Units	Staff and External		Contractor in charge of the organisation	Not Applicable
2022-DPO-04	Ares(2022)8353228	Public procurement procedures and contract management	Administration and Finance	Staff and External		EC	Not Applicable
2022-DPO-03	Ares(2022)4991068	Selection and management of interim workers at the BEREC Office	Administration and Finance	Staff and External		Service provider	Not Applicable
2022-DPO-02	Ares(2022)1128326	General Authorisation Database	Programme Management	External		Service provider	Not Applicable
2022-DPO-01	Ares(2022)694659	Leave and absence management in SYSPER	Administration and Finance	Staff		European Commission	Not Applicable
2021-DPO-10	Ares(2021)7940892	Payroll management at the BEREC Office	Administration and Finance	Staff		European Commission (PMO)	Not Applicable
2021-DPO-09	Ares(2021)7230176	Provision of financial assistance with home care or care for a sick child to the BEREC Office staff	Administration and Finance	Staff and External		Not applicable	Not Applicable
2021-DPO-08	Ares(2021)7271667	Use of the BEREC Office Activity Based Management Tool (Anaplan)	Administration and Finance	Staff		Anaplan	Yes
2021-DPO-07	Ares(2021)6748270	Processing of Personal Data for postal, courier and moving services	Administration and Finance	Staff		Liaision Office, Postal services VAS Latvijas Pasts, SIA DPD, MoversLV	
2021-DPO-06	Ares(2021)6145740	Provision of goods and services to BEREC Office staff and their family members at preferential conditions	Administration and Finance	External		Not applicable	Not Applicable
2021-DPO-05	Ares(2021)6020834	End of service at the BEREC Office	Administration and Finance	Staff		Not applicable	Not Applicable
2021-DPO-04	Ares(2021)4206726	LEF and BAF files	Administration and Finance	Staff		Not applicable	Not Applicable
2021-DPO-03	Ares(2021)1966250	Selection and recruitment of SNEs/NEPTs	Administration and Finance	External		European Commission (PMO)	Not Applicable
2021-DPO-02	Ares(2021)348465	Recruitment of BEREC Office staff	Administration and Finance	Staff		European Commission (PMO)	Not Applicable
2021-DPO-01	Ares(2021)280839	Selection of BEREC Office staff	Administration and Finance	External		Not applicable	Not applicable
2020-DPO-11	Ares(2020)6505593	Video-surveillance	ICT	Staff and External		Not applicable	Not Applicable

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2020-DPO-10	Ares(2020)5074800	Exception Register	Administration and Finance	Staff		Not applicable	Not Applicable
2020-DPO-09	Ares(2020)5035447	Staff selection with an external contractor	Administration and Finance	External		PwC EU Services EESV	Not Applicable
2020-DPO-07	Ares(2020)4707058	Working time management	Administration and Finance	Staff		PMO (Sysper)	Not Applicable
2020-DPO-06	Ares(2020)3815371	Missions (including corporate credit card)	Administration and Finance	Staff		PMO /AMEX (Sub-processor)	Applicable
2020-DPO-05	Ares(2020)2543578	Staff training	Administration and Finance	Staff		European Commission	Not Applicable
2020-DPO-04	Ares(2020)1879061	Access Control	ICT	Staff and External		Valsts Akciju Sabiedrība, Mega Sargs	Not Applicable
2020-DPO-03	Ares(2020)1877307	Declarations of interest of MB/BoR members	Board Support	External		Not applicable	Not Applicable
2020-DPO-02	Ares(2020)1852703	Finance and Procurement Helpdesk	Administration and Finance	Staff		Not applicable	Not Applicable
2020-DPO-01	Ares(2020)1149213	Use of eu-survey	ICT	Staff		Not applicable	Not Applicable
2019-DPO-13	Ares(2019)7315541	BEREC and BEREC Office events and meetings (physical meetings)	Board Support	Staff and External		Company/ NRA co-organising the event	Applicable
2019-DPO-12	Ares(2019)4583314	WG Co-Chairs election	Programme Management	External		Not applicable	Not Applicable
2019-DPO-11	Ares(2019)4260523	Procurement event training session	Administration and Finance	Staff and External		Not applicable	Not applicable
2019-DPO-10	Mandatory record ARES (2019) 3059711	Mailing list of BEREC members, EMPs and stakeholders who receive our Annual reports, work program and calendar	Communication	External		Not applicable	Not Applicable
2019-DPO-09	Mandatory Record ARES (2019) 3059678	Website subscribers	Communication	External		Not applicable	Not Applicable
2019-DPO-08	Mandatory record ARES (2019) 3058996	Journalist Mailing List	Communication	External		Not applicable	Not Applicable
2019-DPO-06	Mandatory Record ARES (2019) 1718051	Establishment of contact lists	Programme Management	External		Not applicable	Not Applicable
2019-DPO-05	Mandatory Record ARES (2019) 1071623	BEREC and the BEREC Office photo galleries	Communication	Staff and External		Not applicable	Not Applicable
2019-DPO-04	Mandatory Record Ares (2019) 1070251	Public consultations	Programme Management	External		Not applicable	Not Applicable
2019-DPO-03	Mandatory Record Ares (2019) 1070236	Information sharing portal	Programme Management	External		Not applicable	Not Applicable
2019-DPO-02	Mandatory Record ARES (2019) 574511	Disaster recovery as a service (DRaaS)	ICT	Staff		CANCOM	Applicable
2019-DPO-01	Mandatory Record ARES (2019) 574095	Backup as a serivce (BaaS)	ICT	Staff		CANCOM	Applicable
2018-DPO-02	Mandatory record ARES(2018)6371492	Public procurement procedures and contract management	Administration and Finance	External		Not applicable	Not Applicable
2018-DPO-01	Mandatory record ARES(2018)6360896	Access to documents and requests for information	Board Support	External		Not applicable	Not Applicable