

Procurement Plan 2025 of the Agency for Support for BEREC (BEREC Office), v.1.0.

| No | Ref. to 2025 AWP ¹ | Budget line | Subject / Scope | Type of procedure | Type of contract | Budget estimated for the whole contract duration (EUR) | Budget 2025 (EUR) | Contract duration (years) | Deadline for submission of signed procurement request to enable respect of the estimated launch date | Estimated launch date by the BEREC Office | Target contract signature |
|-----|-------------------------------|-------------|--|-------------------|------------------|--|-------------------|---------------------------|--|---|---------------------------|
| 1. | 2.5. | 3100 | Provision of communications activities support | OP | FWC | 700 000.00 | 0 | 4 | Q1 | Q1 | Q1 |
| 2. | 2.9 | 1500 | All-agency training | RoC | SC | 17 500.00 | 17 500.00 | 0.5 | Q1 | Q1 | Q1 |
| 3. | 2.2.2 | 3101 | Organisation of CN2 in Portugal | RoC | SC | 25 000.00 | 25 000.00 | 0.5 | Q1 | Q1 | Q2 |
| 4. | 2.10.2 | 2100 | Revision of Business Continuity | LVP | DC | 60 000.00 | 60 000.00 | 1 | Q1 | Q1 | Q2 |
| 5. | 2.4.2 | 3001 | Study(ies) under BEREC Work Programme 2025 | OP | DC | 100 000.00 | 100 000.00 | 1 | Q1 | Q1 | Q2 |
| 6. | 2.10.3. | 2000 | Movable property and civil liability insurance | LVP | FWC | 16 000.00 | 3 000.00 | 4 | Q1 | Q2 | Q3 |
| 7. | 2.6.2. | 2400 | Organisation of the World Telecommunications Day Event | RoC | SC | 10 000.00 | 10 000.00 | 0.25 | Q2 | Q2 | Q2 |
| 8. | 2.2.2 | 3101 | Organisation of CN3 in Bosnia and Herzegovina | RoC | SC | 25 000.00 | 25 000.00 | 0.5 | Q2 | Q2 | Q3 |
| 9. | 2.3. | 3100 | ICT support services for MS Sharepoint | OP | FWC | 850 000.00 | 0 | 4 | Q2 | Q2 | Q3 |
| 10. | 2.2.2 | 3101 | Organisation of P3 in Bulgaria | RoC | SC | 25 000.00 | 25 000.00 | 0,5 | Q2 | Q2 | Q3 |
| 11. | 2.4.1 | 3001 | BEREC NRA Training | OP | DC | 240 000.00 | 60 000.00 | 4 | Q2 | Q2 | Q4 |
| 12. | 2.10.3. | 2200 | Moving services | VLVP | FWC | 15 000.00 | 400.00 | 4 | Q2 | Q3 | Q3 |
| 13. | 2.10.3. | 2200 | Maintenance and repair of office furniture | VLVP | FWC | 15 000.00 | 1 000.00 | 4 | Q2 | Q3 | Q3 |
| 14. | 2.1. | 3001 | BEREC WG/ENG Co-Chairs meeting | RoC | SC | 8 000.00 | 8 000.00 | 1 | Q3 | Q3 | Q3 |
| 15. | 2.2.2 | 3101 | Organisation of CN4 in Latvia | RoC | SC | 45 000.00 | 45 000.00 | 0,5 | Q3 | Q3 | Q4 |

¹ See more details in the SPD here: <https://www.berec.europa.eu/en/all-documents/berec-office/berec-office-work-programmes/single-programming-document-of-the-agency-for-support-for-berec-berec-office-for-the-period-2025-2027>

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| 16. | 2.5. | 3100 | Organisation of the 14th BEREC Stakeholder Forum | RoC | SC | 180 000.00 | 50 000.00 | 0.5 | Q3 | Q3 | Q4 |
| 17. | 2.2.2 | 3101 | Organisation of P4 in Malta | RoC | SC | 25 000.00 | 25 000.00 | 0,5 | Q3 | Q3 | Q4 |
| 18. | 2.9 | 1600 | Health insurance for the BEREC Office SNE's from third countries and trainees | LVP | FWC | 60 000.00 | 3 000.00 | 4 | Q3 | Q3 | Q4 |
| 19. | 2.10.3. | 2200 | Purchase of defibrillator | VLVP | DC | 5 000.00 | 5 000. | 4 | Q3 | Q4 | Q4 |
| 20. | 2.10.3. | 2200 | Purchase of interior decorations for Agency's premises | VLVP | FWC | 15 000.00 | 0 | 4 | Q3 | Q4 | Q4 |
| 21. | 2.6.2. | 2400 | Participation to the Charity Bazaar | RoC | SC | 7 000.00 | 7 000.00 | 0.25 | Q4 | Q4 | Q4 |
| 22. | 2.9 | 1600 | Provision of Interim worker services to the BEREC Office | OP | FWC | 2 000 000.00 | 0 | 4 | Q3 | Q4 | Q1 2026 |
| 23. | 2.2.2 | 3101 | Organisation of Mini Board Study Trip 2026 | RoC | SC | 25 000.00 | 25 000.00 | 0,5 | Q4 | Q4 | Q1 2026 |

Legend:

I. Type of procedure

- a. Procedures for the establishment of middle, low and very low value contracts awarded by negotiated procedure in accordance with the arrangements on negotiation set out in Article 167(4) of the Financial Regulation and in point 6.5 of Annex I:
 - i. VLVP – very low value negotiated procedure with at least 1 candidate for award of contracts of a value not exceeding EUR 15 000
 - ii. LVP – low value negotiated procedure with at least 3 candidates used for the award of contracts of a value exceeding EUR 15 000 and up to EUR 60 000
 - iii. MVP – middle value negotiated procedure with at least 5 candidates used for the award of contracts of a value exceeding EUR 60 000 and below the thresholds referred to in Article 178(1) of the Financial Regulation
- b. Procedure for the establishment of contract above the thresholds referred to in Article 178(1) of the Financial Regulation
 - OP – open tendering procedure following the publication of a contract notice in the Official Journal of the European Union
 - CP – competitive procedure
- c. Procedure for establishment of specific contracts under framework contracts following reopening of competition:
 - RoC - reopening of competition
- d. For specific types of purchases falling outside the scope of Directive 2014/24/EU or in the clearly defined exceptional circumstances set out in Annex I to the Financial Regulation:
 - NP - negotiated procedure without prior publication of a contract notice

II. Type of contracts

- DC – direct contract
- FWC – framework contract
- SC – specific contract