

62nd Ordinary Plenary Meeting of the BEREC Office Management Board (MB)

Held virtually

Conclusions

Chairperson: Robert Mourik

Commissioner of the Commission for Communications
Regulation (ComReg)

13 March 2025

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Annex I – List of final documents

Main results of the 62nd BEREC Office Management Board meeting

The BEREC Office Management Board (MB) virtually held its 62nd Ordinary Plenary Meeting on 13 March 2025.

During the meeting, the MB discussed and/or approved the following documents:

Documents approved as regular items:

For publication:

- MB (25) 14 Draft Decision of the BEREC Office Management Board on the establishment of the BEREC Office Director
- MB (25) 15 Draft Decision of the BEREC Office Management Board on the annual appraisal of the Accounting Officer

Documents submitted for information:

- MB (25) 11 Conclusions of the 1st BAG meeting
- MB (25) 12 Information on the transfers by the BEREC Office Director in the BEREC Office Budget 2024 in the period October - December 2024
- MB (25) 13 Draft BEREC Office Report on budgetary and financial management 2024.

Next meeting

The next Ordinary Plenary Meeting of the MB will take place in a hybrid manner on **6 June 2025, in Iceland.**

Introduction and participation

The meeting was attended by the heads and/or high-level representatives of the national regulatory authorities (NRAs) with primary responsibility for overseeing the day-to-day operation of the markets for electronic communications networks and services established in each Member State of the European Union (EU) and by the European Commission. The heads and high-level representatives of the NRAs with which BEREC has concluded Working Arrangements were also present.

List of documents

The list of final documents approved by the meeting for publication, in compliance with the BEREC Regulation and the MB transparency rules, is presented in Annex I to the Conclusions.

Items discussed

A short overview of the information under each agenda item, a summary record of the proceedings, and a record of the conclusions reached by the MB are presented below.

1. Opening of the meeting and adoption of the agenda

Document(s)	MB (25) 10 Draft MB agenda
Introduction by	MB Chairperson (ComReg)
Background information	The MB Chairperson opened the meeting and presented the agenda for approval by the MB. The MB members were invited to suggest any additional issues to be raised or presented under 'Any other business' (AOB).
Conclusion	The agenda was approved without any amendments.

2. Recent activities of the BEREC Office Advisory Group (BAG)

Document(s)	<p><u>For information:</u></p> <p>MB (25) 11 Conclusions of the 1st BAG meeting</p> <p>MB (25) 12 Information on the transfers by the BEREC Office Director in the BEREC Office Budget 2024 in the period October - December 2024</p> <p>MB (25) 13 BEREC Office Report on budgetary and financial management 2024</p> <p><u>For approval and publication:</u></p> <p>MB (25) 14 Draft Decision of the BEREC Office Management Board on the establishment of the BEREC Office Director</p> <p>MB (25) 15 Draft Decision of the BEREC Office Management Board on annual appraisal of the Accounting Officer</p>
Introduction by	BAG Chair (BNetzA) BEREC Office Director
Background information	<p>The BAG Chair informed the MB about the recent BAG activities, including the outcome of its 1st meeting on 13 February 2025. Together with the BEREC Office director, she briefly presented the documents listed above to the MB, and the BAG opinion.</p> <p>The MB was updated on:</p>

	<ul style="list-style-type: none"> – BEREK Office operations in 2024: 2024 was the best financial year in the BEREK Office history, with 100% budget execution, the lowest carry-over levels and the highest payment execution rate. – Information on the draft SPD 2026-2028 and budgetary procedure for 2026: The draft SPD 2026-2028 was approved and submitted to the EU institutions. Additional budget has been requested for the following three items: <ul style="list-style-type: none"> • Cybersecurity: Two Full-Time Equivalent (FTE) positions to fulfil the requirements of the Cybersecurity Regulation; • SUMMA: The transition to the new accounting system implies an onboarding fee and an additional budget to adapt the existing system and provide training to staff members; and • Compensation for the annual indexation of salaries. <p>the BEREK Office Director pointed out that there could be the need to reopen the SPD 2026-2028 due to the premises project (i.e. security enhancements and modernization), as the current version does not reflect any additional budget for this project. An audit report was received from the current building owner a week ago. This report is being reviewed by the BO.</p> <ul style="list-style-type: none"> – Conclusions of the BEREK Office Director's probationary period. The recommendation of the Reporting Officers is positive. The MB was asked to adopt a Decision on the establishment of the BEREK Office Director. – Annual appraisal of the Accounting Officer. Following the formal dialogue and acceptance of the report on 4 February 2025, the MB was asked to adopt a Decision on the annual appraisal of the Accounting Officer of the BEREK Office. – Information on the budgetary and reporting procedure for 2025.
Conclusion	The MB took note of the information and approved the documents for publication as listed above.

3. AOB

3.1 Information on the 63rd MB plenary meeting (6 June 2025, Reykjavik, Iceland)

Document(s)	No documents
Introduction by	Representative of host NRA (ECOI)
Background information	The Representative of the host NRA provided information on the logistics of the next 63 rd MB plenary meeting, which will take place on 6 June 2025 in Iceland.
Conclusion	The MB took note of the information.

